

## List of information published or made available to the public free of charge or at a cost

### Further and Higher Education Branch

#### Higher Education Division

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| 1. Information on Registered and Exempted Non-local Courses  | Lists of courses registered and exempted from registration under the Non-local Higher and Professional Education (Regulation) Ordinance                         | Available on EDB's homepage  |
| 2. Information for Course Providers  | Provide information on registration and exemption from registration including the registration requirements and procedures for non-local course providers.      | Available on EDB's homepage. Hardcopy of the leaflets "Guide to Registering a Course" and "Guide for Exemption of a Course from Registration" are also available at the Non-local Courses Registry (NCR) free of charge. |
| 3. Information for Students  | Provide information and advice to students who are interested to pursue non-local courses   | Available on EDB's homepage. Hardcopy of the leaflet "Information for Students" is also available at the NCR free of charge.   |
|  | Provide information on Financial Assistance Scheme for Designated Evening Adult Education Courses   | Available on EDB's homepage  |
| 4. Forms and Documents of Registered and Exempted Non-local Courses  | Forms and documents for registration/exemption from registration, including annual returns of registered courses and annual reports of exempted courses         | Available at the NCR for inspection by the general public free of charge upon written request  |
| 5. Handbook on the Scheme for Admission of Hong Kong Students to Mainland Higher Education Institutions (Chinese version only) | Provide comprehensive information on the Scheme for Admission of Hong Kong Students to Mainland Higher Education Institutions and further study on the Mainland | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/admissionscheme">https://www.edb.gov.hk/admissionscheme</a>  |

6. Information on Mainland University Study Subsidy Scheme	Provide information on Mainland University Study Subsidy Scheme	Available on EDB's homepage: <a href="https://www.edb.gov.hk/muss">https://www.edb.gov.hk/muss</a>
7. Information on Hong Kong Scholarship For Excellence Scheme	Provide information on Hong Kong Scholarship for Excellence Scheme	Available on the Hong Kong Scholarship for Excellence Scheme website: <a href="https://hksex.edb.gov.hk/en/">https://hksex.edb.gov.hk/en/</a>
8. Information on Studying in Hong Kong	Provide comprehensive information for non-local students who are either considering Hong Kong as a potential destination of further study or preparing for their upcoming study in Hong Kong	Available on the Study in Hong Kong website: <a href="http://studyinhongkong.edu.hk/en/">http://studyinhongkong.edu.hk/en/</a>
9. Information on School Nominations Direct Admission Scheme	Provide information on School Nominations Direct Admission Scheme	Available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/postsecondary/policy-doc/SNDAS/index.html">https://www.edb.gov.hk/en/edu-system/postsecondary/policy-doc/SNDAS/index.html</a>

### Further Education Division

1. Qualifications Framework (QF)	<p>Provide information on QF and its Associated Quality Assurance mechanism for Hong Kong</p> <ul style="list-style-type: none"> <li>• List of Industry Training Advisory Committees and Membership</li> <li>• Specification of Competency Standards</li> <li>• Vocational Qualifications Pathway</li> <li>• Recognition of Prior Learning Mechanism and List of Appointed Assessment Agencies</li> <li>• Recognition of Professional Qualifications under QF and List of Appointed Assessment Agencies</li> <li>• Award Scheme for Learning Experiences</li> <li>• International Networking and Publicity and Promotion</li> </ul>	Available on HKQF's homepage: <a href="https://www.hkqf.gov.hk/en/home">https://www.hkqf.gov.hk/en/home</a>
2. Qualifications Register (QR) – information on QF-recognised qualifications and programmes	<ul style="list-style-type: none"> <li>• On-line database of QF-recognised qualifications and programmes</li> </ul>	Available on HKQR's homepage: <a href="http://www.hkqr.gov.hk/HKQR">http://www.hkqr.gov.hk/HKQR</a>

3. Information on QF Fund and Support Schemes	<p>Provide information on QF Fund, Designated Support Schemes for QF for education and training providers, industry practitioners, assessment agencies and collaborating organisations, and the Steering Committee on QF Fund</p> <ul style="list-style-type: none"> <li>• Accreditation Grant Scheme for Self-financing Programmes</li> <li>• Accreditation Grant Scheme for Programme Area Accreditation</li> <li>• Specification of Competency Standards-based/ Specification of Generic (Foundation) Competencies-based Courses Development Grant Scheme</li> <li>• Qualifications Register Subsidy Scheme</li> <li>• Recognition of Prior Learning Support Scheme</li> <li>• Support Scheme for Recognition of Professional Qualifications under QF</li> </ul>	<p>Available on HKQF's homepage:  <a href="https://www.hkqf.gov.hk/en/support-schemes">https://www.hkqf.gov.hk/en/support-schemes</a></p>
4. Information on the Appeal Board established under the Accreditation of Academic and Vocational Qualifications Ordinance	<p>Provide information on the Appeal Board under the Accreditation of Academic and Vocational Qualifications Ordinance</p> <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Membership</li> <li>• Flowchart of the Appeal Mechanism</li> <li>• Notice of Appeal</li> <li>• Contacts</li> <li>• Ordinance and Appeal Rules</li> </ul>	<p>Available on HKQF's homepage:  <a href="https://www.hkqf.gov.hk/en/about-hkqf">https://www.hkqf.gov.hk/en/about-hkqf</a></p>
5. Programme Booklet	<p>Programme Booklet on Diploma of Applied Education (DAE) Programme</p>	<p>Available on DAE's homepage:  <a href="https://www.dae.edu.hk/">https://www.dae.edu.hk/</a></p>
6. Information on Accredited Post-secondary Programmes	<ul style="list-style-type: none"> <li>• Lists of Full-time Accredited Post-secondary Programmes</li> </ul>	<p>Available on the Concourse for Self-financing Post-secondary Education (CONCOURSE):  <a href="https://www.cspe.edu.hk/en/ipas/index.html">https://www.cspe.edu.hk/en/ipas/index.html</a></p>

7. Handbooks and Reports	<ul style="list-style-type: none"> <li>• Leaflet on Understanding Multiple Pathways At a Glance</li> <li>• The Report of Task Force on Review of Self-financing Post-secondary Education</li> <li>• Handbook on Good Practices in Quality Assurance : A Handbook for the Sub-degree Sector</li> <li>• Survey on Opinions of Employers on Major Aspects of Performance of Sub-degree and First Degree Graduates</li> <li>• Code of Good Practices on Governance and Quality Assurance</li> <li>• Consultancy study report on "Local and International Good Practices in the Governance and Quality Assurance of the Self-financing Post-secondary Education Sector"</li> </ul>	<p>Available on the Concourse for Self-financing Post-secondary Education (CONCOURSE)  <a href="https://www.cspe.edu.hk/en/Resources.html">https://www.cspe.edu.hk/en/Resources.html</a></p>
8. Information on Support Measures for self-financing post-secondary Institutions	<p>Provide information on support measures for self-financing post-secondary education providers:</p> <ul style="list-style-type: none"> <li>• Start-up Loan Scheme</li> <li>• Land Grant Scheme</li> <li>• Quality Enhancement Grant Scheme</li> <li>• Reimbursement of Government Rent and Rates</li> <li>• Enhancement and Start-up Grant Scheme for Self-financing Post-secondary Education</li> </ul>	<p>Available on the Concourse for Self-financing Post-secondary Education (CONCOURSE)  <a href="https://www.cspe.edu.hk/en/Overview-Measures.html">https://www.cspe.edu.hk/en/Overview-Measures.html</a></p>
9. Self-financing Post-secondary Education Fund	<p>Provide information on the schemes set up under the Self-financing Post-secondary Education Fund</p> <ul style="list-style-type: none"> <li>• Self-financing Post-secondary Scholarship Scheme</li> <li>• Quality Enhancement Support Scheme</li> </ul>	<p>Available on the Concourse for Self –financing Post-secondary Education (CONCOURSE)  <a href="https://www.cspe.edu.hk/en/Overview-Measures-SPEF.html">https://www.cspe.edu.hk/en/Overview-Measures-SPEF.html</a></p>
10. Study Subsidy Scheme for Designated Professions/ Sectors (SSSDP)	<p>Provide information on SSSDP and the subsidised programmes under SSSDP</p>	<p>Available on the Concourse for Self –financing Post-secondary Education (CONCOURSE)  <a href="http://www.cspe.edu.hk/en/sssdp/index.html">http://www.cspe.edu.hk/en/sssdp/index.html</a></p>

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| 11. Non-means-tested Subsidy Scheme for Self-financing Undergraduate Studies in Hong Kong (NMTSS) | Provide information on NMTSS and the subsidised programmes under NMTSS                              | Available on the Concourse for Self –financing Post-secondary Education (CONCOURSE)<br><a href="https://www.cspe.edu.hk/en/nmt-annual-subsidy.html">https://www.cspe.edu.hk/en/nmt-annual-subsidy.html</a> |
| 12. Vocational and Professional Education and Training (VPET)                                     | Provide information on VPET initiatives, programmes, industries and Task Force on Promotion of VPET | Available on the VPET Programme Database<br><a href="https://www.vpet.edu.hk/en/index.html">https://www.vpet.edu.hk/en/index.html</a>  |

### **Information and Public Relations Section**

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| 1. Information Notes | <ul style="list-style-type: none"> <li>• Education Opportunities in Hong Kong</li> </ul> | Available on EDB’s homepage:<br><a href="https://www.edb.gov.hk/attachm ent/en/student-parents/ncs-students/overview/Edu_Opportu nities_in_HK_EN.pdf">https://www.edb.gov.hk/attachm ent/en/student-parents/ncs-students/overview/Edu_Opportu nities_in_HK_EN.pdf</a>                   |
| 2. Fact Sheets       | <ul style="list-style-type: none"> <li>• Hong Kong The Facts – Education</li> </ul>      | Available on EDB’s homepage:<br><a href="https://www.edb.gov.hk/attachm ent/en/about-edb/publications-stat/publications-and-videos/Education_The_Facts_EN.pdf">https://www.edb.gov.hk/attachm ent/en/about-edb/publications-stat/publications-and-videos/Education_The_Facts_EN.pdf</a> |

### **Planning, Infrastructure and School Places Allocation Branch**

#### **Infrastructure, International School and Statistics Division**

##### **School Building Section**

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|--|---|---|
| 1. Furniture and Equipment for New Secondary Schools | <ul style="list-style-type: none"> <li>• Reference list of furniture and equipment for new secondary schools with 30 classrooms.</li> </ul> | Available on EDB’s homepage (English version only)  |
| 2. Furniture and Equipment for New Primary Schools   | <ul style="list-style-type: none"> <li>• Reference list of furniture and equipment for new primary schools with 30 classrooms</li> </ul>    | Available on EDB’s homepage. (English version only) |

##### **Infrastructure Planning and Allocation Section**

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|--|---|--|
| 1. Application for Allocation of School Premises or School Sites | <ul style="list-style-type: none"> <li>• Application form, explanatory notes and standard articles required for inclusion in the Articles of Association</li> </ul> | Available on EDB’s homepage<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-premises-info/allocation-of-sch/index.html">http://www.edb.gov.hk/en/sch-admin/sch-premises-info/allocation-of-sch/index.html</a> |
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### **School Education Statistics Section**

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|--------------------------------|---|---|
| 1. School Education Statistics | <ul style="list-style-type: none"><li>• Key statistics on kindergarten, primary, secondary and special education</li><br/><li>• Report on Student Enrolment Statistics</li><br/><li>• Report on Secondary 6 Students' Pathway Survey</li><br/><li>• Teacher statistics</li><br/><li>• Statistics on children from the Mainland newly admitted to schools in Hong Kong</li></ul> | <p>Available on EDB's homepage<br/><a href="http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index.html">http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index.html</a></p> <p>Available on EDB's homepage<br/><a href="http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index_1.html">http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index_1.html</a></p> <p>Available on EDB's homepage<br/><a href="http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index_2.html">http://www.edb.gov.hk/en/about-edb/publications-stat/figures/index_2.html</a></p> <p>Softcopy of the relevant reports available to the public free of charge upon written request and hardcopy available for reference at the office of the School Education Statistics Section.</p> |
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## Education Commission and Planning Division

### Research & Test Development Section

1. Research Reports
  - A Study on the Continuity of Curriculum and Teaching Practices between the Kindergarten and Primary School Levels of Education (December 1993)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p9301e.PDF>
  - A Study on the Continuity of Curriculum and Teaching Practices between the Primary and Junior Secondary Levels of Education (December 1993)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p9302e.PDF>
  - A Study on the Continuity of Curriculum and Teaching Practices between the Junior and Secondary Levels of Education (January 1994)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p9303e.PDF>
  - Survey on the Implementation of New Sixth Form Curriculum (February 1995)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p9501e.pdf>
  - Achievement of Hong Kong Primary School Children and its Relationship to Preschool Experiences (June 1997)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p9701e.PDF>
  - Study on the Effectiveness of Public-sector Secondary Schools (Phase 2) (November 2001)

Executive Summary of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p0101e.PDF>

- Survey on the Reading Habits of Students in Hong Kong (December 2001)

Abstract of report is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/p0102e.PDF>
- An investigation of the effectiveness of various language modes of presentation, spoken and written in Form 3 in Hong Kong Anglo-Chinese Secondary Schools (1985)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/02.\\_a2.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/02._a2.pdf)
- Studies on the Modes of Language of Instruction at Junior Secondary Levels in Anglo-Chinese Secondary Schools (1985)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/04.\\_a4\\_studies\\_on\\_the\\_modes\\_of\\_language\\_of\\_instruction\\_at\\_junior\\_s\\_1\\_in\\_anglo-ch\\_ss.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/04._a4_studies_on_the_modes_of_language_of_instruction_at_junior_s_1_in_anglo-ch_ss.pdf)
- A Comparison of Academic Performance of Junior Secondary Students in Anglo-Chinese and Chinese Middle Schools (1985)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/05.\\_a5\\_a\\_comparison\\_of\\_academic\\_performance\\_of\\_junior\\_ss\\_in\\_anglo-chinese\\_and\\_chinese\\_middle\\_schools.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/05._a5_a_comparison_of_academic_performance_of_junior_ss_in_anglo-chinese_and_chinese_middle_schools.pdf)
- A study on the relation between initial language proficiency at secondary 1 level and subsequent HKCEE performance for medium of instruction grouping (1992)

Abstract of report is available on EDB's homepage:  
[https://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/06\\_a6\\_study\\_of\\_the\\_relation\\_between\\_initial\\_language\\_proficiency\\_at\\_s1\\_hkcee\\_performance.pdf](https://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/06_a6_study_of_the_relation_between_initial_language_proficiency_at_s1_hkcee_performance.pdf)



- Research on Change of Medium of Instruction in Secondary Schools (1994)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/08\\_p9401e.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/08_p9401e.pdf)
- Evaluation Study on the Implementation of Medium of Instruction Grouping in Secondary School, 1994/95 – 1998/99 (2000)

Executive Summaries of reports are available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/09\\_es9\\_evaluation\\_study\\_on\\_the\\_implementation\\_of\\_moi\\_grouping\\_in\\_ss\\_94\\_99.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/09_es9_evaluation_study_on_the_implementation_of_moi_grouping_in_ss_94_99.pdf)
- Evaluation on the Implementation of the Medium of Instruction Guidance for Secondary Schools, 1999 – 2002 (2004)

Executive Summary of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/10\\_es10\\_evaluation\\_on\\_the\\_imp\\_of\\_the\\_moi\\_\(1999-2002\).pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/10_es10_evaluation_on_the_imp_of_the_moi_(1999-2002).pdf)
- The Study of Good Practices in Secondary Schools for Enhancing Students' English Language Proficiency (2004)

Executive Summary of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/11\\_es11\\_study\\_on\\_good\\_practices.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/11_es11_study_on_good_practices.pdf)
- Further Evaluation on the Implementation of the Medium Of Instruction Guidance for Secondary Schools, 2002 – 2004 (2006)

Executive Summary of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/14\\_es14\\_further\\_eval\\_on\\_the\\_imp\\_of\\_the\\_moi\\_\(2002-2004\).pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/14_es14_further_eval_on_the_imp_of_the_moi_(2002-2004).pdf)

- Survey on the language used in secondary schools in HK (1982)

Major findings/ Recommendations of report are available on EDB's homepage:

<https://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects-2021.html> (Item 1)
- The effects of the Medium Of Instruction on the achievement of Form 2 students in Hong Kong Secondary Schools (1985)

Major findings/ Recommendations of report are available on EDB's homepage:

<https://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects-2021.html> (Item 3)
- A comparison of Pupils' HKCEE Results between Schools Using Chinese as Medium of Instruction in All Subjects and Schools Using Chinese as Medium of Instruction by Subject (1994)

Major findings/ Recommendations of report are available on EDB's homepage:

<https://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects-2021.html> (Item 7)
- Final Report on the Study on Small Class Teaching in Primary Schools in Hong Kong (2009)

Available on EDB's homepage:

[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-primary/small-class-teaching/study\\_on\\_SCT\\_final\\_report\\_\(dec2009\).pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-primary/small-class-teaching/study_on_SCT_final_report_(dec2009).pdf)
- Stakeholder monitoring survey on education reform and major education initiatives 2010

Executive Summary of report is available on EDB's homepage:

[http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/Executive\\_summary\\_e.pdf](http://www.edb.gov.hk/attachment/en/about-edb/publications-stat/research-report-abstracts/Executive_summary_e.pdf)

## Review and Planning Section

1. Research Reports
  - Development of Support Measures for Student Adaptation in English-medium Schools (2004)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/12.\\_a\\_12\\_development\\_of\\_support\\_measures\\_for\\_student\\_adaptation\\_in\\_emi\\_schools.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/12._a_12_development_of_support_measures_for_student_adaptation_in_emi_schools.pdf)
  - Study on an English Enrichment Programme in Chinese-medium Schools (2005)

Abstract of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/13.\\_a13\\_study\\_on\\_an\\_english\\_enrichment\\_programme\\_in\\_cmi.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/13._a13_study_on_an_english_enrichment_programme_in_cmi.pdf)
  - Study on Extended Learning Activities Conducted in English in Chinese-medium Schools in Hong Kong (2012)

Executive Summary of report is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/15e.\\_executive\\_summary\\_of\\_final\\_report\\_eng\\_print.pdf](http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/15e._executive_summary_of_final_report_eng_print.pdf)
  - Study on Language across the Curriculum (2021)

Executive Summary of report is available on EDB's homepage:  
[https://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/16\\_Study%20on%20Language%20across%20the%20Curriculum\\_executive%20summary\\_EN.pdf](https://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi-related-research-projects/16_Study%20on%20Language%20across%20the%20Curriculum_executive%20summary_EN.pdf)

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| 2. Booklet | <ul style="list-style-type: none"> <li>• Medium of Instruction Guidance for Secondary Schools (issued in September 1997)</li> <li>• Enriching Our Language Environment Realising Our Vision<br/>Fine-tuning of Medium of Instruction for Secondary Schools (April 2010)</li> </ul> | <p>Available for browsing on EDB's homepage:<br/><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-secondary/moi/guidance-index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-secondary/moi/guidance-index.html</a></p> <p>Available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi_booklet-eng-17apr2010.pdf">http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/moi_booklet-eng-17apr2010.pdf</a></p> |
| 3. Report  | <ul style="list-style-type: none"> <li>• Report on Review of Medium of Instruction for Secondary Schools and Secondary School Places Allocation (December 2005)</li> </ul>   | <p>Available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/support-and-resources-for-moi-policy/policy-support-measures/moi&amp;sspa_report_eng.pdf">http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/support-and-resources-for-moi-policy/policy-support-measures/moi&amp;sspa_report_eng.pdf</a></p>  |
| 4. Leaflet | <ul style="list-style-type: none"> <li>• Enriching Our Language Environment Realising Our Vision<br/>Fine-tuning of Medium of Instruction for Secondary Schools (May 2009)</li> </ul>  | <p>Available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/background/policy-for-secondary-schools/leaflet-eng.pdf">http://www.edb.gov.hk/attachment/en/edu-system/primary-secondary/applicable-to-secondary/moi/background/policy-for-secondary-schools/leaflet-eng.pdf</a></p>  |

### **School Places Allocation (SPA) Section**

#### ***Secondary Four Placement (SFP)***

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| 1. Leaflet             | Annually published leaflet introducing SFP Mechanism                             | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-4-placement/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-4-placement/index.html</a> |
| 2. Parents' Guidebooks | School Information for choice of schools exercise at the central placement stage | Available to parents of Secondary 3 pupils participating in SFP central placement free of charge. Copies provided to the public on request at photocopying charge.  |

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| 3. | Frequently Asked Questions (FAQ) | Regularly prepared FAQ on the SFP Mechanism | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-4-placement/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-4-placement/index.html</a> |
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***Primary One Admission (POA)***

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| 4. | Information Leaflet   | Annually published leaflet introducing the POA System  | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>  |
| 5. | Addendum to Information Leaflet   | Annually published addendum to information leaflet introducing the revised arrangements of the Central Allocation of POA System for applicant children who intend to commute daily to schools in Hong Kong | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>  |
| 6. | Annual Report   | Annually published report on the POA System  | Distributed free to all primary schools and kindergartens. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>   |
| 7. | Primary School Lists by School Net for Discretionary Places Admission Stage | Primary School Lists for choice of schools at Discretionary Places Admission Stage   | Distributed free to participating primary schools and kindergartens. Parents can have access to the information therein from their children's attending kindergarten. Also available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a> |

8. Choice of Schools List for Central Allocation	Loose leaf primary school lists by school net for choice of schools exercise	Available to parents with children participating in POA central allocation free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>
9. Choice of Schools List for Central Allocation (For Applicant Children who intend to commute daily to schools in Hong Kong)	Primary school lists for applicant children who intend to commute daily to schools in Hong Kong for choice of schools exercise	Available to parents of applicant children who intend to commute daily to schools in Hong Kong participating in POA central allocation free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>
10. Video	Annually produced video introducing the POA System	For reference of participating primary schools and kindergartens, and parents with children participating in the current POA cycle. Available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>
11. Frequently Asked Questions (FAQ)	Regularly prepared FAQ on the POA System	Available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>
12. Powerpoint (PPT)	Introduce the POA System and Education Support for Non-Chinese Speaking Students	For reference of parents of non-Chinese speaking students. Available on EDB's homepage: <a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a>

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| 13. Powerpoint (PPT) | Annually prepared PPT introducing the POA System | For reference of kindergartens principals, teachers and parents. Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html">https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html</a> |
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***Secondary School Places Allocation (SSPA)***

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| 14. Information Leaflet | Annually published leaflet introducing the SSPA System | Distributed free to participating primary and secondary schools. Available to parents of participating Primary 6 pupils free of charge. Also available on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a> |
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| 15. Annual Report | Annually published report on the SSPA System | Distributed free to participating primary and secondary schools. Copies of the Report provided to the public on request at photocopying charge. |
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| 16. Secondary School Lists | Lists of secondary schools participating in SSPA by school net for restricted school choices at the Central Allocation stage | Available to parents of participating Primary 6 pupils free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a> |
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| 17. Handbook for Unrestricted School Choices                      | List of all secondary schools participating in SSPA for unrestricted school choices at the Central Allocation stage | Distributed free to participating primary and secondary schools. Parents can access the information therein from their children's attending primary school free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage: <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a><br><br>or vide EDB's Telephone Enquiry – Fax Service. |
| 18. Handbook for Application for Secondary 1 Discretionary Places | List of all secondary schools participating in SSPA for choice of schools at the Discretionary Places stage         | Distributed free to participating primary and secondary schools. Parents can access the information therein from their children's attending primary school free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage: <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a><br><br>or vide EDB's Telephone Enquiry – Fax Service. |
| 19. Video   | Annually produced video introducing the SSPA System   | For reference of participating primary and secondary schools, and parents of participating Primary 6 pupils. Available on EDB's homepage: <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a>   |



20. List of Direct Subsidy Scheme (DSS) Secondary Schools Not participating in SSPA	List of all DSS secondary schools not participating in SSPA	<p>Distributed free to participating primary schools. Parents can access the information therein from their children's attending primary school free of charge. Copies provided to the public on request at photocopying charge. Also available on EDB's homepage:  <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a></p> <p>or vide EDB's Telephone Enquiry – Fax Service.</p>
21. Frequently Asked Questions (FAQ)	Regularly prepared FAQ on the SSPA System	<p>For reference of participating primary and secondary schools, and parents of participating Primary 6 pupils. Available on EDB's homepage:  <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a></p>
22. Powerpoint (PPT)	Annually prepared PPT introducing the SSPA System	<p>For reference of participating primary and secondary schools, and parents of participating Primary 6 pupils. Available on EDB's homepage:  <a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/index.html</a></p>

**Non-Chinese Speaking Student Support and Education Commission Section**

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| 1. Report | Education Commission Report No.1<br>(October 1984)                      | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1984/10/EC_Report_1_1984.pdf">https://www.e-c.edu.hk/wp-content/uploads/1984/10/EC_Report_1_1984.pdf</a>                                 |
|           | Education Commission Report No.2<br>(August 1986)                       | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1986/08/EC_Report_2_1986.pdf">https://www.e-c.edu.hk/wp-content/uploads/1986/08/EC_Report_2_1986.pdf</a>                                 |
|           | Education Commission Report No.3<br>(June 1988)                         | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1988/06/EC_Report_3_1988.pdf">https://www.e-c.edu.hk/wp-content/uploads/1988/06/EC_Report_3_1988.pdf</a>                                 |
|           | Education Commission Report No. 4<br>(November 1990)                    | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1990/11/EC_Report_4_1990.pdf">https://www.e-c.edu.hk/wp-content/uploads/1990/11/EC_Report_4_1990.pdf</a>                                 |
|           | Education Commission Report No. 5<br>(June 1992)                        | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1992/06/EC_Report_5_1992.pdf">https://www.e-c.edu.hk/wp-content/uploads/1992/06/EC_Report_5_1992.pdf</a>                                 |
|           | Education Commission Report No. 6<br>(March 1996)                       | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1996/03/EC_Report_6_1996.pdf">https://www.e-c.edu.hk/wp-content/uploads/1996/03/EC_Report_6_1996.pdf</a>                                 |
|           | Education Commission Report No. 7<br>(September 1997)                   | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/1997/09/EC_Report_7_1997.pdf">https://www.e-c.edu.hk/wp-content/uploads/1997/09/EC_Report_7_1997.pdf</a>                                 |
|           | Reform Proposals for the Education System in Hong Kong (September 2000) | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/2000/09/Proposal_Edu_Reform_2000.pdf">https://www.e-c.edu.hk/wp-content/uploads/2000/09/Proposal_Edu_Reform_2000.pdf</a>                 |
|           | Progress Report on the Education Reform (1) (January 2002)              | Available on EC's homepage:<br><a href="https://www.e-c.edu.hk/wp-content/uploads/2002/01/Progress_Report_Edu_Reform1_2002.pdf">https://www.e-c.edu.hk/wp-content/uploads/2002/01/Progress_Report_Edu_Reform1_2002.pdf</a> |

Review of the Academic Structure of Senior Secondary Education (May 2003)	Available on EC's homepage: <a href="https://www.e-c.edu.hk/wp-content/uploads/2003/05/Report_Senior_Secondary.pdf">https://www.e-c.edu.hk/wp-content/uploads/2003/05/Report_Senior_Secondary.pdf</a>
Progress Report on the Education Reform (2) (June 2003)	Available on EC's homepage: <a href="https://www.e-c.edu.hk/wp-content/uploads/2003/06/Progress_Report_Edu_Reform2_2003.pdf">https://www.e-c.edu.hk/wp-content/uploads/2003/06/Progress_Report_Edu_Reform2_2003.pdf</a>
Progress Report on the Education Reform (3) (December 2004)	Available on EC's homepage: <a href="https://www.e-c.edu.hk/wp-content/uploads/2004/12/Progress_Report_Edu_Reform3_2004.pdf">https://www.e-c.edu.hk/wp-content/uploads/2004/12/Progress_Report_Edu_Reform3_2004.pdf</a>
Report on Review of Medium of Instruction for Secondary Schools and Secondary School Places Allocation (December 2005)	Available on EC's homepage: <a href="https://www.e-c.edu.hk/wp-content/uploads/2005/12/Report_MOISSPA_2005.pdf">https://www.e-c.edu.hk/wp-content/uploads/2005/12/Report_MOISSPA_2005.pdf</a>
Progress Report on the Education Reform (4) (December 2006)	Available on EC's homepage: <a href="https://www.e-c.edu.hk/wp-content/uploads/2006/12/Progress_Report_Edu_Reform4_2006.pdf">https://www.e-c.edu.hk/wp-content/uploads/2006/12/Progress_Report_Edu_Reform4_2006.pdf</a>
Report on the Development of Education Services in Hong Kong (2011)	Available on EC's homepage <a href="https://www.e-c.edu.hk/wp-content/uploads/2011/09/Report_Dev_Edu_Service_2011.pdf">https://www.e-c.edu.hk/wp-content/uploads/2011/09/Report_Dev_Edu_Service_2011.pdf</a>
Report on Review of the Present Framework and Mechanism for Promoting and Upholding Teachers' Professional Conduct (2015)	Available on EC's homepage <a href="https://www.e-c.edu.hk/wp-content/uploads/2015/10/Report_TPC_2015.pdf">https://www.e-c.edu.hk/wp-content/uploads/2015/10/Report_TPC_2015.pdf</a>
Report of the Task Force on Home-School Co-operation and Parent Education	Available on EC's homepage <a href="https://www.e-c.edu.hk/wp-content/uploads/2019/04/Report_HSC_2019.pdf">https://www.e-c.edu.hk/wp-content/uploads/2019/04/Report_HSC_2019.pdf</a> Available on EC's homepage
Review Report of the Task Force on School-based Management Policy	Available on EC's homepage <a href="https://www.e-c.edu.hk/wp-content/uploads/2019/07/Report_SBM_2019.pdf">https://www.e-c.edu.hk/wp-content/uploads/2019/07/Report_SBM_2019.pdf</a>

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| 2. Leaflet/Summary | Brief on Education Support Measures for Non-Chinese Speaking (NCS) Students (May 2024) | Available on EDB’s homepage:<br><a href="https://www.edb.gov.hk/attachme nt/en/student-parents/ncs-students/about-ncs-students/checklist%202024/[Engli sh]%20Education%20Bureau.pdf">https://www.edb.gov.hk/attachme nt/en/student-parents/ncs-students/about-ncs-students/checklist%202024/[Engli sh]%20Education%20Bureau.pdf</a> |
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**Student Special Support Section**

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| 1. School-based After-School Learning and Support Programmes | <ul style="list-style-type: none"> <li>• Information on the Programme, Ground Rules, Requirements and Forms</li> </ul> | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/student-parents/support-subsidies/after-sch-learning-support-program/index.html">http://www.edb.gov.hk/en/student-parents/support-subsidies/after-sch-learning-support-program/index.html</a> |
| 2. School Activities Guidelines                              | <ul style="list-style-type: none"> <li>• Guidelines on Outdoor Activities</li> </ul>                                   | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html">http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html</a>                     |
|  | <ul style="list-style-type: none"> <li>• Guidelines on Extra-curricular Activities in Schools</li> </ul>               | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html">http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html</a>                     |
|  | <ul style="list-style-type: none"> <li>• Guidelines on Study Tours Outside Hong Kong</li> </ul>                        | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html">http://www.edb.gov.hk/en/sch-admin/admin/about-activities/sch-activities-guidelines/index.html</a>                     |
| 3. Community Youth Club                                      | <ul style="list-style-type: none"> <li>• Information on the Scheme and Forms</li> </ul>                                | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/public-admin/related-bodies-schemes/edu-schemes-fund/cyc/index.html">http://www.edb.gov.hk/en/public-admin/related-bodies-schemes/edu-schemes-fund/cyc/index.html</a>                         |
| 4. Free Lunch at Schools                                     | <ul style="list-style-type: none"> <li>• Information on the Programme</li> </ul>                                       | Available on EDB’s homepage:<br><a href="https://www.edb.gov.hk/en/student-parents/support-subsidies/free_lunch/free_lunch.html">https://www.edb.gov.hk/en/student-parents/support-subsidies/free_lunch/free_lunch.html</a>                                     |

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| 5. Hong Kong School Drama Festival                                       | • Information on the Programmes   | Available on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/public-admin/related-bodies-schemes/edu-schemes-fund/drama/index.html">http://www.edb.gov.hk/en/public-admin/related-bodies-schemes/edu-schemes-fund/drama/index.html</a> |
| 6. Japan-East Asia Network of Exchange for Students and Youths Programme | • Information on the Programme, Group and Evaluation Reports                | Available on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/student-parents/events-services/programs/jenesys/index.html">http://www.edb.gov.hk/en/student-parents/events-services/programs/jenesys/index.html</a>                     |
| 7. Student Grant   | • Information on the Grant, Application Form and Frequently Asked Questions | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/student-parents/support-subsidies/student-grant/index.html">https://www.edb.gov.hk/en/student-parents/support-subsidies/student-grant/index.html</a>                     |

## **Professional Development & Special Education Branch**

### **Professional Development & Training Division**

#### **Teacher Administration 3 Section**

1. Hong Kong Teachers' Centre Journal  
An annual education publication on academic articles pertaining to educational research and original contributions on areas of education.  
Available at the T-surf<sup>f24/7</sup> at the Committee on Professional Development of Teachers and Principals's homepage:  
<https://t-surf.hk/post/?language=en>
2. Educational Research Award Scheme Reports Collections  
A collection of selected reports of the Educational Research Award Scheme (09/10 – 19/20) to facilitate sharing of new or effective pedagogical practices.  
Available at the T-surf<sup>f24/7</sup> at the Committee on Professional Development of Teachers and Principals's homepage:  
<https://t-surf.hk/post/?language=en>

#### **Teacher Administration 1 Section**

1. Guides to Salary Assessment  
Rules and information for assessing the salaries of staff who are remunerated under the Salaries Grant in aided schools  
Available on EDB's homepage  
<http://www.edb.gov.hk/en/sch-admin/admin/about-sch-staff/salary-assessment/index.html>

#### **Teacher Awards and Language Teacher Qualifications Section**

1. Classroom Language Assessment (CLA) (English Language) Handbook  
To give an overview of the CLA (English Language)  
Distributed free to all candidates sitting for the CLA (English Language)  
Available on EDB's homepage:  
<http://www.edb.gov.hk/cla>
2. Classroom Language Assessment (CLA) (Putonghua) Handbook  
To give an overview of the CLA (Putonghua)  
Distributed free to candidates sitting for the CLA (Putonghua)  
Available on EDB's homepage:  
<http://www.edb.gov.hk/cla>

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| 3. Compendium of the Chief Executive's Award for Teaching Excellence            | An introduction to the awarded teaching practices of the Chief Executive's Award for Teaching Excellence | Available on the Chief Executive's Award for Teaching Excellence's homepage:<br><a href="http://www.ate.gov.hk">http://www.ate.gov.hk</a> |
| 4. Nomination Guidelines of the Chief Executive's Award for Teaching Excellence | A guideline on submitting nomination for the Chief Executive's Award for Teaching Excellence             | Available on the Chief Executive's Award for Teaching Excellence's homepage:<br><a href="http://www.ate.gov.hk">http://www.ate.gov.hk</a> |

**School Leadership and Professional Development Section**

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| 1. Consultation document | Continuing Professional Development for School Excellence Consultation Paper on Continuing Professional Development of Principals (February 2002)  | This document is available on EDB's homepage:<br><a href="http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- principals/Consultation_Princip al_CPD_2013update.pdf">http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- principals/Consultation_Princip al_CPD_2013update.pdf</a>   |
| 2. Booklet               | <ul style="list-style-type: none"> <li>• The Selection and Appointment of a School Principal (2013 Version)</li> <br/> <li>• Pamphlet on the Teacher Induction Scheme</li> <br/> <li>• Induction Tool Kit</li> </ul> | <p>The booklet is available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- principals/EN_Guide_2011(revi sed)_2014.pdf">http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- principals/EN_Guide_2011(revi sed)_2014.pdf</a></p> <p>The document is available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- teachers/TIS_Pamphlet-Eng.pdf">http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- teachers/TIS_Pamphlet-Eng.pdf</a></p> <p>The document is available on EDB's homepage:<br/><a href="http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- teachers/TIS_Tool%20Kit%20-%20Eng.doc">http://www.edb.gov.hk/attachm ent/en/teacher/qualification- training- development/development/cpd- teachers/TIS_Tool%20Kit%20-%20Eng.doc</a></p> |

### 3. Report

- Report on Review of Continuing Professional Development of Serving Principals (June 2007)  
The document is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-principals/report%20on%20review%20of%20cpd%20of%20sp.pdf>
- Document on 'Towards a Learning Profession' (2003)  
The document is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-teachers/ACTEQ%20Document%202003%20-%20Eng.pdf>
- Interim Report on Teachers' Continuing Professional Development (2006)  
The document is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-teachers/ACTEQ%20Document%202006%20-%20Eng.pdf>
- Third Report on Teachers' Continuing Professional Development (2009)  
The document is available on EDB's homepage:  
<http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-teachers/ACTEQ%20Document%202009%20-%20Eng.pdf>

### 4. Guidelines

- Guidelines on School Development Portfolio – Renewing the Certification for Principalship (CFP) (February 2017)  
The document is available on EDB's homepage:  
[http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-principals/Guidelines\\_Renewal\\_SDP\\_2017\\_E.pdf](http://www.edb.gov.hk/attachment/en/teacher/qualification-training-development/development/cpd-principals/Guidelines_Renewal_SDP_2017_E.pdf)

### **Teacher Administration 2 Section**

#### Guidelines

Guidelines on Teachers' Professional Conduct

The document is available on EDB's homepage:  
[https://www.edb.gov.hk/en/teacher/guidelines\\_tpc/index.html](https://www.edb.gov.hk/en/teacher/guidelines_tpc/index.html)



## Special Education Division

### Special Education Support 1 Section

1. Information Sheet Special Education

Available on EDB's homepage

[https://sense.edb.gov.hk/uploads/page/special-education/principles/SE\\_Info\\_sheet\\_en.pdf](https://sense.edb.gov.hk/uploads/page/special-education/principles/SE_Info_sheet_en.pdf)

### Special Education Support 3 Section

1. Leaflets How to Support Children with Special Educational Needs: Parent Education Series (9 in total)

Available on EDB's homepage

- How to Support Children with Specific Learning Difficulties in Reading and Writing
- How to Support Children with Autism Spectrum Disorders
- How to Support Children with Intellectual Disability
- How to Support Children with Attention Deficit/ Hyperactivity Disorder
- How to Support Children with Physical Disability
- How to Support Children with Hearing Impairment
- How to Support Children with Visual Impairment
- How to Support Children with Speech and Language Impairment
- How to Support Children with Mental Illness

<https://sense.edb.gov.hk/en/integrated-education/information-for-parents-and-the-public/parents-resource-pamphlets-general/198.html>

Early Intervention with Home-School Cooperation - Fact sheet for Parents of Primary One Students with Special Educational Needs

Available on EDB's homepage

[https://sense.edb.gov.hk/uploads/page/banner%20and%20e-poster/Pamphlet%20no.%2033/33\\_HSC\\_English\\_Typeset\\_v2.pdf](https://sense.edb.gov.hk/uploads/page/banner%20and%20e-poster/Pamphlet%20no.%2033/33_HSC_English_Typeset_v2.pdf)

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|----|-------------------|---|--|
| 2. | Information Sheet | Whole School Approach To Integrated Education | Available on EDB’s homepage<br><a href="https://sense.edb.gov.hk/uploads/page/upload%20info%20sheet/Info%20Sheet%20on%20IE_Eng%20(Sep%202022).pdf">https://sense.edb.gov.hk/uploads/page/upload%20info%20sheet/Info%20Sheet%20on%20IE_Eng%20(Sep%202022).pdf</a> |
|----|-------------------|---|--|

**Special Education Support 4 Section**

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|----|-------------|--|---|
| 1. | Publication | Operation Guide on The Whole School Approach to Integrated Education | Available on EDB’s website<br><a href="https://sense.edb.gov.hk/uploads/page/integrated_education/landing/ie_guide_en.pdf">https://sense.edb.gov.hk/uploads/page/integrated_education/landing/ie_guide_en.pdf</a>                       |
|    |             | Catering for Student Differences ~ Indicators for Inclusion          | Available on EDB’s website<br><a href="https://sense.edb.gov.hk/uploads/page/integrated-education/guidelines/indicators-082008_e.pdf">https://sense.edb.gov.hk/uploads/page/integrated-education/guidelines/indicators-082008_e.pdf</a> |
|    |             | Parent Guide on the Whole School Approach to Integrated Education    | Available on EDB’s website<br><a href="https://sense.edb.gov.hk/uploads/page/integrated-education/guidelines/ieparentguide.pdf">https://sense.edb.gov.hk/uploads/page/integrated-education/guidelines/ieparentguide.pdf</a>             |

**Educational Psychology Service (Hong Kong) Section**

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|----|---------------|---|--|
| 1. | Service Guide | School-based Educational Psychology Service Guide | Available on EDB’s homepage<br><a href="https://sense.edb.gov.hk/uploads/page/professional-support/school-based-educational-psychology-service/SBEPS%20Guide_Eng_2021_FINAL.pdf">https://sense.edb.gov.hk/uploads/page/professional-support/school-based-educational-psychology-service/SBEPS%20Guide_Eng_2021_FINAL.pdf</a> |
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**Educational Psychology Service (Kowloon 1) Section**

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|----|---|--|--|
| 1. | School Crisis Management: Handbook of Aftermath Intervention and Psychological Support (2021) | This Handbook facilitates schools to provide appropriate intervention and support services to affected teachers and students during the aftermath of crises. The Handbook introduces the basic principles and operational procedures of crisis intervention and psychological support, provides a framework, roles and functions of the School Crisis Management Team as well as appendices containing checklists, samples of press release and parent letter, reference materials, etc. | Available on EDB’s homepage<br><a href="http://www.edb.gov.hk/attachme nt/en/student-parents/crisis-management/about-crisis-management/crisise.pdf">http://www.edb.gov.hk/attachme nt/en/student-parents/crisis-management/about-crisis-management/crisise.pdf</a> |
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| 2. “A Resource Handbook for Schools: Detecting, Supporting and Making Referral for Students with Suicidal Behaviours” (2017) | This Handbook facilitates schools to adopt three-tier support model for prevention and handling of student suicide problem. It introduces suicidal risk and protective factors as well as warning signs. It also shares knowledge and skills in early detection of students at risk, and practical tips for responding to students’ suicidal behaviours. | Available on EDB’s homepage <a href="https://mentalhealth.edb.gov.hk/uploads/mh/content/document/Resource_Handbook_for_Schools_Eng_Mar_2017.pdf">https://mentalhealth.edb.gov.hk/uploads/mh/content/document/Resource_Handbook_for_Schools_Eng_Mar_2017.pdf</a>   |
| 3. Guidelines on “How Schools can Help Students with Mental Health Problems” (2020)  | This guideline lists the important points to note for schools’ reference when planning and implementing support measures for students with mental health problems.   | Available on EDB’s homepage <a href="https://sense.edb.gov.hk/uploads/page/types-of-special-educational-needs/mental-illness/ENG_Guidelines_to_help_MI_students_20200717.pdf">https://sense.edb.gov.hk/uploads/page/types-of-special-educational-needs/mental-illness/ENG_Guidelines_to_help_MI_students_20200717.pdf</a>   |
| 4. Teacher's Resource Handbook on Understanding and Supporting Students with Mental Illness (2017)                           | The Resource Handbook introduces the basic knowledge, teaching principles and management strategies for various mental illnesses in children and adolescents with a view to increasing teachers' understanding and awareness of students with mental illness so as to early identify those in need and provide appropriate support and guidance.         | Available on EDB’s homepage <a href="https://sense.edb.gov.hk/uploads/page/types-of-special-educational-needs/mental-illness/Teacher's_Resource_Handbook_on_Understanding_and_Supporting_Students_with_Mental_Illness_(August%202017).pdf">https://sense.edb.gov.hk/uploads/page/types-of-special-educational-needs/mental-illness/Teacher's_Resource_Handbook_on_Understanding_and_Supporting_Students_with_Mental_Illness_(August%202017).pdf</a> |

**Educational Psychology Service (Kowloon 2) Section**

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|-------------|--|--|
| 1. Pamphlet | Early Identification and Intervention of Learning Difficulties Programme for Primary One Pupils (2022) | Distributed free to parents via schools, available on EDB’s “SENSE - Integrated Education and Special Education Online” homepage <a href="https://sense.edb.gov.hk/en/integrated-education/principles/early-intervention/eii-programme-resources/139.html">https://sense.edb.gov.hk/en/integrated-education/principles/early-intervention/eii-programme-resources/139.html</a> |
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**Educational Audiology Service Section**

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|------------------------|---|---|
| 1. Information Leaflet | How to Support Children with Hearing Impairment | Available on EDB’s homepage <a href="https://sense.edb.gov.hk/en/types-of-special-educational-needs/hearing-impairment/resources/pamphlets/">https://sense.edb.gov.hk/en/types-of-special-educational-needs/hearing-impairment/resources/pamphlets/</a> |
|                        | Understanding Hearing Impairment (HI) 1         |   |
|                        | Understanding Hearing Impairment (HI) 2         |   |
|                        | Understanding Hearing Devices                   |   |

### **Speech Therapy Service Section**

- |                         |   |  |
|-------------------------|---|--|
| 1. Teaching Resources   | Supporting Non-Chinese Speaking Students with Speech and Language Impairment : School-Based Identification and Support Framework (2023)   | Available on Hong Kong Education City website<br><a href="https://www.hkedcity.net/sen/sli/training">https://www.hkedcity.net/sen/sli/training</a><br><br>Also available on the “SENSE” website<br><a href="https://sense.edb.gov.hk/en/types-of-special-educational-needs/speech-and-language-impairment/resources/teaching-resources/index.html">https://sense.edb.gov.hk/en/types-of-special-educational-needs/speech-and-language-impairment/resources/teaching-resources/index.html</a> |
| 2. Information leaflets | How to Support Children with Speech and Language Impairment (2022)<br><br>How to Enhance the Language Ability of Children with Speech and Language Impairment (2022)<br><br>Understanding Articulation Problem (2022)<br><br>Understanding Voice Problem (2022)<br><br>Understanding Fluency Problem (2022) | Available on the “SENSE” website<br><a href="https://sense.edb.gov.hk/en/types-of-special-educational-needs/speech-and-language-impairment/resources/pamphlets/index.html">https://sense.edb.gov.hk/en/types-of-special-educational-needs/speech-and-language-impairment/resources/pamphlets/index.html</a>  |

### **Guidance and Discipline Section**

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|------------------------------|---|--|
| 1. Principles and Guidelines | <ul style="list-style-type: none"><li>• Whole School Approach to Guidance and Discipline</li><li>• Guidelines on Student Discipline</li><li>• Searching Students and Their Belongings at School</li></ul> | Available on EDB website:<br><a href="http://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/principles-guidelines/index.html">http://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/principles-guidelines/index.html</a> |
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2. Projects and Services
- Understanding Adolescent Project (Primary)
  - Enhanced Smart Teen Project (Secondary)
  - P.A.T.H.S. to Adulthood - A Jockey Club Youth Enhancement Scheme
  - Student Guidance Services
  - Life Planning Education (LPE) for Primary Schools
  - Pupil Ambassador Scheme on Positive Living
  - “WE” Positive Dynamic Scheme
- Available on EDB website:  
<http://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/projects-services/index.html>
3. Resources of Student Guidance and Discipline Services
- Guidance Digest
  - Prevention of school bullying
  - Prevention of Student Suicide
  - Child Protection and Sex-related Issues
  - Youth Crime Prevention Education Resources
  - Caring for Students and Helping them Get Back on the Right Track
  - Certificate Courses for Guidance and Discipline Teachers
- Available on EDB website:  
<http://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/gd-resources/index.html>
- Guidance Digest also in e-distribution to subscribers
4. Lecture Notes
- Lecture notes on seminars
- Available on EDB website:  
<http://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/lecture-notes/index.html>

5. Policy Documents
- Comprehensive Student Guidance Service Available on EDB website: <https://www.edb.gov.hk/en/teacher/student-guidance-discipline-services/projects-services/sgs/index.html>
  - Education Bureau Circular Memorandum No.36/2018 (The policy of 'One School Social Worker for Each School' in Primary Schools)
  - FAQ - "One School Social Worker for Each School" Policy

### **Home-School Co-operation and Parent Education Section**

The website of Committee on Home-School Co-operation : <https://www.chsc.hk>

1. Research Reports Conducted by the Committee on Home-School Co-operation
- Consultancy Study on Communication between Schools and Parents Report Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Survey on Habits of Using Mass Media (Chinese Version Only) Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Survey on Home-School Co-operation in Hong Kong (Chinese Version Only) Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Exercising Habits of Senior Primary and Junior Secondary Students, and Parents Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Survey on "Parents' Views on the Essential Life Skills of Junior Secondary School Students" (Executive Summary) Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Research on "Parental Involvement in Homework of Primary School Students" (Executive Summary) Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Parental Working Hours and Parent-child Relationship Available for public reference in the homepage of the Committee on Home-School Co-operation
  - Parent Education Database in Hong Available for public reference

	Kong - A Pilot Study	in the homepage of the Committee on Home-School Co-operation
	<ul style="list-style-type: none"> <li>• Study of the Effectiveness of Parental Organizations in Hong Kong</li> <li>• Process and Outcome Evaluation of the Positive Parenting Programme in Hong Kong</li> <li>• Research on “Homework of Primary Schools in Hong Kong” (Chinese Version Only)</li> <li>• A Study of Difficulties in Promoting Home-School Co-operation in Schools with Academically Low Achievers (ALA)</li> <li>• Survey on “Parents’ Views on Sex Education”</li> </ul>	<p>Available for public reference in the homepage of the Committee on Home-School Co-operation</p> <p>Available for public reference in the homepage of the Committee on Home-School Co-operation</p> <p>Available for public reference in the homepage of the Committee on Home-School Co-operation</p> <p>Available for public reference in the homepage of the Committee on Home-School Co-operation</p> <p>Available for public reference in the homepage of the Committee on Home-School Co-operation</p>
2.	List of Federations of Parent-Teacher Associations (FPTAs)	Providing names, names of contact persons, addresses, telephone numbers, fax numbers, e-mail addresses and websites of FPTAs.
3.	Membership List of the Committee on Home-School Co-operation	Providing names and respective sectors of CHSC members
4.	Parent-Teacher Association Handbook	Providing reference materials for the establishment, operation and development of Parent-Teacher Associations
5.	Primary Schools Profiles	Providing basic information of local primary schools offering full local curriculum (except international schools, schools under English Schools Foundation, and special schools)
6.	Secondary School Profiles	Providing basic information of local secondary schools offering full local
		Available for public reference in the homepage of the Committee on Home-School Co-operation only
		Available for public reference in the homepage of the Committee on Home-School Co-operation only
		Available for public reference in the homepage of the Committee on Home-School Co-operation only
		Available for public reference in the homepage of the

curriculum (except private schools, international schools, schools under English Schools Foundation, and special schools)

Committee on Home-School Co-operation only

## 7. Publication

- Curriculum Framework on Parent Education (Kindergarten)  
Available on EDB website:  
[https://www.edb.gov.hk/en/student-parents/parents-related/parent\\_education/index.html](https://www.edb.gov.hk/en/student-parents/parents-related/parent_education/index.html)
- Curriculum Framework on Parent Education (Primary School)  
Available on EDB website:  
[https://www.edb.gov.hk/en/student-parents/parents-related/parent\\_education/index.html](https://www.edb.gov.hk/en/student-parents/parents-related/parent_education/index.html)
- Curriculum Framework on Parent Education (Secondary School)  
Available on EDB website:  
[https://www.edb.gov.hk/en/student-parents/parents-related/parent\\_education/index.html](https://www.edb.gov.hk/en/student-parents/parents-related/parent_education/index.html)
- Parent Education Resource Package for Primary Schools (Chinese version only)  
Available on EDB website:  
[https://www.edb.gov.hk/tc/student-parents/parents-related/parent\\_education/resource\\_package/resource\\_package.html](https://www.edb.gov.hk/tc/student-parents/parents-related/parent_education/resource_package/resource_package.html)

## 8. Pamphlet

- “What Parents Need to Know: Helping your Children Understand National Security through Enhanced Home-School Co-operation” Pamphlet  
Available on the Smart Parent Net website:  
<https://www.parent.edu.hk/en/article/what-parents-need-to-know>

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## **School Development & Administration Branch**

### **School Development Division**

1. Publication      School Lists by District for the current school year      Available to the public for reference at all Regional Education Offices. Also available on EDB’s homepage.



### **School Development Support Section**

1. Code of Aid for Aided Schools (COA) and Compendium to COA  
Stipulations for compliance and administrative procedures for implementation by aided IMC schools  
Available on EDB's homepage:  
<http://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/code-of-aid-and-related-documents-for-aided-imc-schools/index.html>
2. Supplement to School Administration Guide  
Management details for aided IMC schools in handling day-to-day administration matters and in establishing effective and accountable management mechanism  
Available on EDB's homepage:  
<http://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/code-of-aid-and-related-documents-for-aided-imc-schools/index.html>
3. Guide to Financial Management for Aided Schools Operated by Incorporated Management Committees  
Principles and major points in respect of financial management for compliance by aided IMC schools  
Available on EDB's homepage:  
<https://www.edb.gov.hk/en/sch-admin/fin-management/about-fin-management/index.html>
4. Manual for Change-over Arrangements  
Details on the change-over procedures recommended for aided IMC schools to follow  
Available on EDB's homepage:  
<https://sbm.edb.gov.hk/en/workflow-imc-establishment-related-matters/transitional-arrangements/>

### **Central Team 3**

1. Checklist on Common Administrative Issues in Aided Schools  
Reference materials to facilitate aided schools to handle administrative issues  
Available on EDB's homepage:  
<http://www.edb.gov.hk/en/sch-admin/regulations/checklist/index.html>
2. Letters and guidelines on prevention of communicable diseases  
Information to facilitate schools to implement precautionary measures for prevention of various communicable diseases  
Available on EDB's homepage:  
<http://www.edb.gov.hk/en/sch-admin/admin/about-sch/diseases-prevention/index.html>

## **Life Planning Education Section**

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|---|--|--|
| 1. Non-local Further Studies  | Provides information on the education system, entry requirements to universities/ colleges, living expenses, application procedures and visa application procedures for those intending to study in the following countries: <ul style="list-style-type: none"><li>• Australia</li><li>• Austria</li><li>• Canada</li><li>• China</li><li>• New Zealand</li><li>• Spain</li><li>• The United Kingdom</li><li>• The USA</li></ul> | Information is available on EDB's homepage<br><a href="https://lifeplanning.edb.gov.hk/en/study/non-local-further-study/index.html">https://lifeplanning.edb.gov.hk/en/study/non-local-further-study/index.html</a>  |
| 2. Study Paths for Secondary 3-5 School Leavers and S6 Graduates under the New Academic Structure (NAS) | Diagrams showing further study paths for Secondary 3-5 School Leavers and S6 Graduates under the New Academic Structure (NAS)  | Information is available on EDB's homepage<br><a href="https://lifeplanning.edb.gov.hk/uploads/en/page/Study-Paths-for-S3-S5-School-Leavers_EN_r.pdf">https://lifeplanning.edb.gov.hk/uploads/en/page/Study-Paths-for-S3-S5-School-Leavers_EN_r.pdf</a><br><a href="https://lifeplanning.edb.gov.hk/uploads/en/page/Study-Paths-for-S6-Graduates_EN_r.pdf">https://lifeplanning.edb.gov.hk/uploads/en/page/Study-Paths-for-S6-Graduates_EN_r.pdf</a> |
| 3. Schools admitting HKDSE S6 repeaters from other schools  | Provides information on schools admitting HKDSE S6 repeaters from the other schools for students   | Information is available on EDB's homepage<br><a href="https://lifeplanning.edb.gov.hk/uploads/page/Study/S6%20repeaters%20_combined.pdf">https://lifeplanning.edb.gov.hk/uploads/page/Study/S6%20repeaters%20_combined.pdf</a>  |

## **School Administration Division**

### **School Administration 1 Section**

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|----------------|---------------------------------------|--|
| 1. School List | List of Direct Subsidy Scheme Schools | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/attachm ent/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/index/school_list%20_e tc.pdf">http://www.edb.gov.hk/attachm ent/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/index/school_list%20_e tc.pdf</a> |
|----------------|---------------------------------------|--|

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|----|--------------------|--|--|
| 2. | School Information | Information of school fees of Direct Subsidy Scheme Schools and website hot links to the Fee Remission and Scholarship Schemes of individual DSS schools | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/attachm ent/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/schlist(fees)_e_c.pdf">http://www.edb.gov.hk/attachm ent/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/schlist(fees)_e_c.pdf</a> |
|----|--------------------|--|--|

**School Administration 2 Section**

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|----|-----------------------------------|---|---|
| 1. | Code of Aid for Primary Schools   | Stipulations for compliance and administrative procedures for implementation by aided SMC primary schools   | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/index.html">https://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/index.html</a> |
| 2. | Code of Aid for Secondary Schools | Stipulations for compliance and administrative procedures for implementation by aided SMC secondary schools | Available on EDB's homepage:<br><a href="https://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/index.html">https://www.edb.gov.hk/en/sch-admin/regulations/codes-of-aid/index.html</a> |

**School Administration 3 Section**

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|----|-------------|--|--|
| 1. | School List | List of Through-train Schools                        | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/through-train/sch-list.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/through-train/sch-list.html</a>           |
| 2. | Report      | Report of the Working Group on Direct Subsidy Scheme | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/index.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/direct-subsidy-scheme/index.html</a> |

## Placement & Support Section

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|---|--|---|
| 1. Full-time Initiation Programme for Newly Arrived Children  | Provide information on the full-time Initiation Programme for newly arrived children.  | Available on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/student-parents/newly-arrived-children/services/initiation-program/index1.html">http://www.edb.gov.hk/en/student-parents/newly-arrived-children/services/initiation-program/index1.html</a>   |
| 2. Location of centres operating Induction Programme  | Provide list of location of centres operating Induction Programme.   | Available for downloading from EDB's homepage:<br><a href="http://www.edb.gov.hk/en/student-parents/newly-arrived-children/about-newly-arrived-children/index.html">http://www.edb.gov.hk/en/student-parents/newly-arrived-children/about-newly-arrived-children/index.html</a>   |
| 3. Introduction and free self-mailer: Education Services in the Hong Kong Special Administrative Region | <ul style="list-style-type: none"><li>• Introduce school education in Hong Kong, important education policies, and the related education services for newly arrived children.</li><li>• Provide free self-mailer application form for placement services.</li></ul>        | Distributed free of charge to newly arrived children at the airport, Lo Wu Control Point, all Regional Education Offices, Housing Authority and Home Affairs Department<br><br>Also available for downloading from EDB's homepage:<br><a href="https://www.edb.gov.hk/en/public-admin/public-forms/about-public-forms/edb115_20200519133211.html">https://www.edb.gov.hk/en/public-admin/public-forms/about-public-forms/edb115_20200519133211.html</a>   |
| 4. Leaflet: Schools under the "Scheme of Classes for Hong Kong Students" in Shenzhen                    | <ul style="list-style-type: none"><li>• Introduce features of Classes for Hong Kong Students in Shenzhen.</li><li>• Introduce education system in Hong Kong.</li><li>• Provide list of schools under the "Scheme of Classes for Hong Kong Students" in Shenzhen.</li></ul> | Available for downloading from EDB's homepage:<br><a href="http://www.edb.gov.hk/attachm ent/tc/student-parents/newly-arrived-children/scheme-for-hk-students/leaflet_tc.pdf">http://www.edb.gov.hk/attachm ent/tc/student-parents/newly-arrived-children/scheme-for-hk-students/leaflet_tc.pdf</a><br>(Traditional Chinese characters version)<br><br><a href="http://www.edb.gov.hk/attachm ent/sc/student-parents/newly-arrived-children/scheme-for-hk-students/leaflet_sc.pdf">http://www.edb.gov.hk/attachm ent/sc/student-parents/newly-arrived-children/scheme-for-hk-students/leaflet_sc.pdf</a><br>(Simplified Chinese characters version) |

### **Non-attendance Cases Team**

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|------------------------------|---|--|
| 1. Universal Basic Education | Related EDB Circular titled “Upholding Students’ Right to Education.” | Information is available on EDB’s homepage:<br><a href="http://applications.edb.gov.hk/circular/upload/EDBC/EDBC09001E.pdf">http://applications.edb.gov.hk/circular/upload/EDBC/EDBC09001E.pdf</a> |
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### **School-based Management Section**

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|--------------------------------------|---|---|
| 1. School Administration Guide       | Assists schools in handling day-to-day administration matters and in establishing effective and accountable management procedures and practices.  | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/regulations/sch-admin-guide/index.html">http://www.edb.gov.hk/en/sch-admin/regulations/sch-admin-guide/index.html</a>                             |
| 2. School-based Management documents | <ul style="list-style-type: none"><li>• What is SBM?</li><li>• Incorporated Management Committee – Establishment and Operation</li><li>• School Managers’ Handbook</li></ul> Tips for School Managers | Distributed free to schools. Also available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/sbm/sbm-forms-references/index.html">http://www.edb.gov.hk/en/sch-admin/sbm/sbm-forms-references/index.html</a> |
| 3. Handy Tips                        | Brief notes on the roles of an incorporated management committee (IMC) and the operation of the IMC   | Available on EDB’s homepage:<br><a href="http://www.edb.gov.hk/en/sch-admin/sbm/corner-ipc-sch/index.html">http://www.edb.gov.hk/en/sch-admin/sbm/corner-ipc-sch/index.html</a>   |

## **Kindergarten Education Division**

### **Kindergarten Inspection Section**

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| 1. Quality Review Reports (Starting from the 2018/19, English versions of the Quality Review reports are provided.) | Quality Review Reports of kindergartens joining Kindergarten Education Scheme | Available for downloading from the EDB’s website at<br><br><a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/qr/qr-report/index.html">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/qr/qr-report/index.html</a> |
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| 2. | School Self-evaluation Manual   | A manual which provides kindergartens with information regarding the aims, review areas, process and procedures of school self-evaluation.                        | Available for downloading from the EDB’s website at<br><a href="https://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/SSE_Manual_2018_EN.pdf">https://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/SSE_Manual_2018_EN.pdf</a>   |
| 3. | School Report Template  | A template of School Report to be used in school self-evaluation  | Available for downloading from the EDB’s website at<br><a href="http://www.edb.gov.hk/attach ment/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/School_Report_Template_2018_EN.docx">http://www.edb.gov.hk/attach ment/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/School_Report_Template_2018_EN.docx</a><br><br>Also available for downloading from the “Kindergarten Quality Assurance Information System”, a web-based system open only to kindergartens undergoing Quality Review |
| 4. | Stakeholder Survey consisting three separate questionnaires:<br>(a) Parents<br>(b) Teachers<br>(c) Non-teaching staff | Questionnaires of the stakeholder survey as one of the data collection means employed in school self-evaluation   | Available for downloading from the EDB’s website at<br><a href="http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/questionnaires/questionnaires.html">http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/sse/questionnaires/questionnaires.html</a><br>Also available for downloading from the “Kindergarten Quality Assurance Information System”, a web-based system open only to kindergartens undergoing Quality Review                               |
| 5. | Handbook on Quality Review for Kindergartens  | A handbook providing kindergartens which will undergo Quality Review with information regarding the aims, review areas, process and procedures of Quality Review. | Available for downloading from the EDB’s website at<br><a href="http://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/qr/handbook_on_qr_eng.pdf">http://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/qr/handbook_on_qr_eng.pdf</a>   |

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| 6. | Parent Booklet – Helping Your Children of Kindergarten Age | A booklet which helps parents to understand different means to help their children of kindergarten age (available in Chinese, English, Hindi, Bahasa Indonesia, Nepali, Tagalog, Thai and Urdu versions)                         | Available for downloading from EDB’s website at<br>(II. Resource on Parent Education>(a) Resource on Parent Education / Websites)<br><a href="http://www.edb.gov.hk/en/student-parents/parents-related/parent-info/index.html">http://www.edb.gov.hk/en/student-parents/parents-related/parent-info/index.html</a>   |
| 7. | Performance Indicators (Kindergartens)                     | A publication which includes four major "Domains", consisting eleven "Areas", so as to emphasise the different important parts of school work, guiding kindergartens to comprehensively evaluate the effectiveness of their work | Available for downloading from EDB’s website at<br><a href="https://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/performance-indicators-pre-primary-institutions/PI_KG_EN.pdf">https://www.edb.gov.hk/attachm ent/en/edu-system/preprimary-kindergarten/quality-assurance-framework/performance-indicators-pre-primary-institutions/PI_KG_EN.pdf</a> |
| 8. | List of Dos and Don’ts for Kindergartens                   | A list of dos and don’ts for kindergartens in the planning and organization of curriculum, learning and teaching, assessment, etc.   | Available on EDB’s website at<br><a href="http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/dos-donts-for-kindergartens/index.html">http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/quality-assurance-framework/dos-donts-for-kindergartens/index.html</a>   |
| 9. | Seminars/ workshops for kindergartens                      | Presentation slides/ gist of previous seminars/ workshops  | Available on EDB’s website at<br><a href="https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/resources/teaching-resources/index.html">https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/resources/teaching-resources/index.html</a>   |

**Kindergarten Administration Section**

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| 1. | Profile of Kindergartens and Kindergarten-cum-Child Care Centres | To provide parents with essential information of kindergartens to facilitate their making suitable choices of kindergartens for their children | Available for public reference on EDB’s homepage:<br><a href="https://www.chsc.hk/kindergarten">https://www.chsc.hk/kindergarten</a> |
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| 2. | Early Childhood Education Approved Courses List | To provide kindergarten principals and teachers who intend to take up further training an approved list of Early Childhood Education courses | Available for public reference on EDB’s homepage:<br><a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/approved_course_list.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/approved_course_list.pdf</a> |
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**Kindergarten Administration 2 Section**

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| 1. | Leaflets | “Leaflet on Kindergarten Education Policy”  | Available for downloading on EDB’s homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/index.html#7">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/index.html#7</a>   |
|    |          | “Leaflet on Admission Arrangements for K1 Classes in Kindergartens for the 2025/26 School Year”                 | Available for downloading on EDB’s homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#NCS_support">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#NCS_support</a>   |
|    |          | “Leaflet on Kindergarten Education Policy - Support for Non-Chinese Speaking Children”                          | Available for downloading on EDB’s homepage:<br><a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/2022_NCS%20Support%20Leaflets/2022-NCS-children-leaflet-Eng.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/2022_NCS%20Support%20Leaflets/2022-NCS-children-leaflet-Eng.pdf</a> |
| 2. | Posters  | “Poster on Application for the Registration Certificate for Kindergarten Admission for the 2025/26 School Year” | Available for downloading on EDB’s homepage:<br><a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#RC">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#RC</a>   |



3. Application Form and Guidance Notes	Application Form and Guidance Notes on Application for “Registration Certificate for Kindergarten Admission”	Available for downloading on EDB’s homepage: <a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#RC">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#RC</a>
	Application Form and Guidance Notes on Application for “Provisional Registration Letter”	Available for downloading on EDB’s homepage: <a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#9_PRL">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#9_PRL</a>
4. List of Local Kindergartens (KGs) not Joining the Kindergarten Education Scheme but Participating in the “2023/24 K1 Admission Arrangements”	To provide parents with the list of local kindergartens not joining the Kindergarten Education Scheme but participating in the “2025/26 K1 Admission Arrangements”	Available for public reference on EDB’s homepage: <a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202526%20K1%20Admission%20Arrangements/2025-26%20K1%20Admission%20Arrangements%20-%20list%20of%20local%20non-scheme%20KGs_EN_clean.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202526%20K1%20Admission%20Arrangements/2025-26%20K1%20Admission%20Arrangements%20-%20list%20of%20local%20non-scheme%20KGs_EN_clean.pdf</a>
5. Vacancy information of 2025/26 K1-K3 classes	To provide parents with vacancy information of 2025/26 K1-K3 classes by district	Available for downloading on EDB’s homepage: <a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#K1_vacancy">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html#K1_vacancy</a>
6. Communication Cue Cards for Non-Chinese Speaking (NCS) Families in Kindergartens	A set of cue cards with audio files in Chinese, English and languages of diverse race for kindergartens to express care and concern for NCS parents in their daily contact in order to create a more inclusive school environment	Available for downloading on EDB’s homepage: <a href="https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/ncs-cue-card.html">https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/ncs-cue-card.html</a>

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| 7. Guidelines on Kindergarten Admission Arrangements for the 2025/26 School Year | Stipulations for compliance and administrative procedures for admission arrangement for kindergartens joining the kindergarten education scheme                             | Available for downloading on EDB's homepage:<br><a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202526%20K1%20Admission%20Arrangements/2025-26_Admission%20Guidelines_EN.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202526%20K1%20Admission%20Arrangements/2025-26_Admission%20Guidelines_EN.pdf</a> |
| 8. Kindergarten Premises Allocation Exercise                                     | Latest News, Past Kindergarten Premises Allocation Exercises and Results, Press Release, Application Form, Information on Operation Plan and Points to Note for Application | Available for downloading on EDB's homepage:<br><a href="http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/allocation-of-kg/index.html">http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/allocation-of-kg/index.html</a>   |
| 9. List of Training Activities (Courses / Seminars / Talks)                      | Information of professional development activities held by the Kindergarten Education Division of the Education Bureau in 2023/24 school year                               | Available for downloading on EDB's homepage:<br><a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/training_activities_en_2023-24%20sy_final.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/free-quality-kg-edu/training_activities_en_2023-24%20sy_final.pdf</a>   |

## **Curriculum & Quality Assurance Branch**

### **Education Infrastructure Division**

#### **Information Technology In Education Section**

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| 1. Policy Documents | <ul style="list-style-type: none"> <li>• The Fourth Strategy on IT in Education</li> </ul> | Available at the <i>IT in Education</i> website:<br><a href="http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html">http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html</a> |
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- The Fourth Strategy on IT in Education: Consultation Document

Available at the *IT in Education* website:

<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- The Third Strategy on IT in Education

Available at the *IT in Education* website:

<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- The Third Strategy on IT in Education: Consultation Document

Available at the *IT in Education* website:

<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- The Second Strategy on IT in Education

Available at the *IT in Education* website:

<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- The First Strategy on IT in Education

Available at the *IT in Education* website:

<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>

2. Reports and Guidelines
- Review of "Information Technology for Learning in a New Era Five-Year Strategy (1998/99 to 2002/03)" Preliminary Study on Reviewing the Progress and Evaluating the Information Technology in Education (ITEd) Projects (December 2000 - August 2001) Overall Study on Reviewing the Progress and Evaluating the Information Technology in Education (ITEd) Projects 1998/2003

Available at the *IT in Education* website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
  - Review of "Empowering Learning and Teaching with IT (2004-2007)"

Phase (I) Study on Evaluating the Effectiveness of the "Empowering Learning and Teaching with Information Technology" Strategy (2004/2007)

Available at the *IT in Education* website  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
  - Phase (II) Study on Evaluating the Effectiveness of the "Empowering Learning and Teaching with Information Technology" Strategy (2004/2007)
  - Information Literacy Framework for Hong Kong: Building the Capacity of Learning to Learn in the Information Age (2005)

Available at the *IT in Education* website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
  - Revamp of the Teachers' IT Training Framework (2007)

Available at the *IT in Education* website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
  - Report on the Survey and Review of Expenditure on IT in Education Related Activities in Public Sector Schools (2008)

Available at the *IT in Education* website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>

- Working Group on Textbooks and e-Learning Resources Development – Final Report (2009)

Available at the *IT in Education* website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- Report on the Review Surveys of the Third Strategy on Information Technology in Education Appendices (2012)

Available at the IT in Education website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- Executive Summary of the Report on the Research Study on the Pilot Scheme on e-Learning in Schools (2015)

Available at the IT in Education website:  
<http://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/policy.html>
- “Information Literacy for Hong Kong Students” Learning Framework (Updated Version) (Draft)

Available at the IT in Education website:  
<https://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/information-literacy/il-index.html>
- Information Security in Schools - Recommended Practice (Sep 2019)

Available at the IT in Education website:  
<https://www.edb.gov.hk/en/edu-system/primary-secondary/applicable-to-primary-secondary/it-in-edu/Information-Security/information-security-in-school.html>

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| 3. The Fourth Strategy on IT in Education – Enhancing Schools’ WiFi Infrastructure | <ul style="list-style-type: none"> <li>• The Fourth Strategy on IT in Education – Enhancing Schools’ WiFi Infrastructure</li> </ul> | <p>Available at the IT in Education website:<br/> <a href="http://www.edb.gov.hk/ited/wifi900">http://www.edb.gov.hk/ited/wifi900</a></p> |
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**School Registration & Compliance Section**

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| 1. School Registration Information   | <p>Provides the following information on each school registered under the Education Ordinance:</p> <ul style="list-style-type: none"> <li>• Registration status (provisionally registered or registered)</li> <li>• School registration number</li> <li>• Date of provisional registration or registration</li> <li>• Registered premises</li> <li>• Permitted accommodation of classrooms and boarding rooms</li> <li>• Approved courses and school fees (excluding schools exempted under the Education (Exemption) (Private Schools Offering Non-formal Curriculum) Order)</li> </ul> | <p>Available on EDB’s homepage<br/> <a href="http://applications.edb.gov.hk/schoolsearch/schoolsearch.aspx?langno=1">http://applications.edb.gov.hk/schoolsearch/schoolsearch.aspx?langno=1</a></p>   |
| 2. Information on Incorporated Management Committee  | <p>Provides the following information on each Incorporated Management Committee (IMC) established under the Education Ordinance in respect of a school:</p> <ul style="list-style-type: none"> <li>• Name of every IMC</li> <li>• In respect of each IMC, the name and tenure of office of each manager and the category of manager to which he belongs</li> </ul>   | <p>Available on EDB’s homepage<br/> <a href="http://applications.edb.gov.hk/imc/imc.aspx?langno=1">http://applications.edb.gov.hk/imc/imc.aspx?langno=1</a></p>   |
| 3. Guidelines for Registration of a New School (For premises not designed and constructed as a school) | <p>Provides requirements and procedures for application for registration of a school in premises not purposely-built for school use.</p>   | <p>Available on EDB’s homepage<br/> <a href="http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/info-application-sch-registration.html">http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/info-application-sch-registration.html</a></p> |

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| 4. | Guidelines for Registration of a New School (For premises designed and constructed as a school)     | Provides requirements and procedures for application for registration of a school in premises built for school use   | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/info-application-sch-registration-premises.html">http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/info-application-sch-registration-premises.html</a>   |
| 5. | Guidelines for Extension of School Premises (For premises not designed and constructed as a school) | Provides requirements and procedures for application for extension of school in premises not purposely-built for school use  | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/extension-of-sch-premises.html">http://www.edb.gov.hk/en/sch-admin/sch-registration/about-sch-registration/extension-of-sch-premises.html</a>   |
| 6. | Guidelines for Extension of School Premises (For premises designed and constructed as a school)     | Provides requirements and procedures for application for extension of school in premises purposely-built for school use  | Available on EDB's homepage<br><a href="https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-registration/about-sch-registration/Guidelines%202021%20onwards/Guidelines%202024/Extension%20of%20School%20Premises%20(Purposely%20built)/4b_eguide-purpose-built%20_Jan%202024_march.pdf">https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-registration/about-sch-registration/Guidelines%202021%20onwards/Guidelines%202024/Extension%20of%20School%20Premises%20(Purposely%20built)/4b_eguide-purpose-built%20_Jan%202024_march.pdf</a> |
| 7. | Notes on Choosing Private Schools Offering Non-formal Curriculum                                    | List out the matters that parents and students should pay attention to when they wish to enrol in private schools offering non-formal curriculum                                   | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/attachm ent/en/edu-system/other-edu-training/non-formal-curriculum/pamphlet.pdf">http://www.edb.gov.hk/attachm ent/en/edu-system/other-edu-training/non-formal-curriculum/pamphlet.pdf</a>   |
| 8. | Records of Contraventions of the Education Ordinance and Convictions in Respect of Schools          | Lists out the records of contraventions of the Education Ordinance and convictions in respect of unregistered/provisionally registered/registered schools in the previous 3 years. | Available on EDB's homepage<br><a href="http://www.edb.gov.hk/en/edu-system/other-edu-training/non-formal-curriculum/records.html">http://www.edb.gov.hk/en/edu-system/other-edu-training/non-formal-curriculum/records.html</a>   |

### Quality Education Fund Secretariat

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| 1. Information on the Quality Education Fund (QEF) | Provides information on the QEF, including Application Guides for existing funding programmes, reference materials for project management and monitoring, publications, press releases, information on promotion and dissemination activities, etc. | Available on QEF's homepage<br><a href="http://qef.org.hk">http://qef.org.hk</a> |
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### **Curriculum Development Institute**

CDC Homepage : <https://cd1.edb.hkedcity.net/cd/cdc/en/index.html>

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| 1. Report on Curriculum Reform | <ul style="list-style-type: none"><li>• Final Report on “Learning to Learn – The Way Forward in Curriculum Development” 2001</li><br/><li>• Exemplars of Curriculum Development in Schools for “Learning to Learn – The way Forward in Curriculum Development” 2001</li><br/><li>• “The New Academic Structure for Senior Secondary Education and Higher Education – First stage consultation document” (October 2004)</li></ul> | <p>Distributed free to all kindergartens, primary and secondary schools, and also available on CDI Homepage:<br/><a href="https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html">https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html</a></p> <p>Distributed free to all kindergartens, primary and secondary schools, and also available on CDI Homepage:<br/><a href="https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html">https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html</a></p> <p>Distributed free to all primary and secondary schools, and also available on CDI Homepage:<br/><a href="https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html">https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html</a></p> |
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- “The New Academic Structure for Senior Secondary Education and Higher Education – First stage consultation report” (May 2005)

Distributed free to all primary and secondary schools, and also available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html>
- “Summary of Views on Reforming the Academic Structure for Senior Secondary Education and Higher Education” 2005

Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html>
- “Action for the Future – Further Consultation on Career-oriented Studies and the New Senior Secondary Academic Structure for Special Schools” 2006

Distributed free to all primary and secondary schools, and also available on CDI Homepage:  
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Distributed free to all primary and secondary schools, and also available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/renewal/curriculum-related-reports.html>
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2. Curriculum Guides for Kindergarten Education, Primary Education, Secondary Education and Key Learning Areas
- Guide to the Pre-primary Curriculum (2006) Available on CDI Homepage:  
[https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/preprimary/pre-primaryguide-net\\_en.pdf](https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/preprimary/pre-primaryguide-net_en.pdf)
  - Kindergarten Education Curriculum Guide (2017) Available on CDI Homepage:  
[https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/preprimary/ENG\\_KGECG\\_2017.pdf](https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/preprimary/ENG_KGECG_2017.pdf)
  - Basic Education Curriculum Guide – Building on Strengths (Primary 1 – Secondary 3) 2002 Available on CDI Homepage:  
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  - Basic Education Curriculum Guide – To Sustain, Deepen and Focus on Learning to Learn (Primary 1 – 6) 2014 Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/primary/curriculum-documents/guide-basic-edu-curriculum/index.html>
  - Primary Education Curriculum Guide 2024 Available on CDI Homepage:  
[https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/primary/curriculum-documents/primary\\_education\\_curriculum\\_guide.html](https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/primary/curriculum-documents/primary_education_curriculum_guide.html)
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Available on CDI Homepage:  
[https://www.edb.gov.hk/en/curriculum-development/4-key-tasks/moral-civic/ve\\_curriculum\\_framework\\_2021.html](https://www.edb.gov.hk/en/curriculum-development/4-key-tasks/moral-civic/ve_curriculum_framework_2021.html)
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<http://www.edb.gov.hk/elec2002>  
<http://www.edb.gov.hk/elec>
- English Language Curriculum Guide (Primary 1-6) 2004  
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<http://www.edb.gov.hk/elec2004>
- English Language Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017  
Available on CDI Homepage:  
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- Supplement to the English Language Education Key Learning Area Curriculum Guide (Secondary 1 – 3) 2018  
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<http://www.edb.gov.hk/elec>

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[http://www.edb.gov.hk/attachment/en/curriculum-development/kla/ma/curr/ME\\_KLACG\\_eng\\_2017\\_12\\_08.pdf](http://www.edb.gov.hk/attachment/en/curriculum-development/kla/ma/curr/ME_KLACG_eng_2017_12_08.pdf)
- Mathematics Education (Special Educational Needs) Teaching Guide (2003) (Chinese version only)

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[https://cd.edb.gov.hk/la\\_03/chi/study\\_guide/maths/index.html](https://cd.edb.gov.hk/la_03/chi/study_guide/maths/index.html)
- Technology Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017

Available on CDI Homepage:  
<http://www.edb.gov.hk/en/curriculum-development/kla/technology-edu/curriculum-doc/index.html>
- Arts Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017

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[http://www.edb.gov.hk/attachment/en/curriculum-development/kla/arts-edu/curriculum-docs/AE\\_KLACG\\_Eng\\_2017.pdf](http://www.edb.gov.hk/attachment/en/curriculum-development/kla/arts-edu/curriculum-docs/AE_KLACG_Eng_2017.pdf)
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- Physical Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017

Available on CDI Homepage:  
[https://www.edb.gov.hk/attachment/en/curriculum-development/kla/pe/curriculum-doc/PEKLACG\\_e.pdf](https://www.edb.gov.hk/attachment/en/curriculum-development/kla/pe/curriculum-doc/PEKLACG_e.pdf)

- Personal, Social and Humanities Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017

Available on CDI Homepage:  
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Available on CDI Homepage:  
[https://cd.edb.gov.hk/la\\_03/chi/study\\_guide/pshe/index.html](https://cd.edb.gov.hk/la_03/chi/study_guide/pshe/index.html)
- Personal, Social & Humanities Education -  
 Self-care (Special Educational Needs) Teaching Guide (2003) (Chinese version only)

Available on CDI Homepage:  
[https://cd.edb.gov.hk/la\\_03/chi/study\\_guide/self\\_care/teach\\_guide/index.html](https://cd.edb.gov.hk/la_03/chi/study_guide/self_care/teach_guide/index.html)
- 3. Curriculum and Assessment Guide for Senior Secondary Education

  - Senior Secondary Curriculum Guide – The Future is Now from Vision to Realisation (Secondary 4-6) (2009)

Distributed free to all primary and secondary schools, and also available on CDI Homepage:  
[https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/secondary/CG\\_documents.html](https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/secondary/CG_documents.html)
  - Curriculum and Assessment Guides (S4 – S6) - Core Subjects and Elective Subjects

Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/renewal/guides.html>
  - English Language Curriculum and Assessment Guide (Secondary 4-6) (2007) (with updates in November 2015)

Available on CDI Homepage:  
<http://www.edb.gov.hk/elecag2007>
  - English Language Curriculum and Assessment Guide (Secondary 4-6) (2021) (Effective from Secondary 4 in the 2021/22 school year)

Available on CDI Homepage:  
<https://www.edb.gov.hk/elecag2021>

- Literature in English Curriculum and Assessment Guide (Secondary 4-6) (2007) (with updates in November 2015) Available on CDI Homepage: <http://www.edb.gov.hk/elelitcag2007>
  - Mathematics Curriculum and Assessment Guide (Secondary 4-6) (with updates in December 2017) Available on CDI Homepage: [http://www.edb.gov.hk/attachment/en/curriculum-development/kla/ma/curr/CA\\_2017\\_e.pdf](http://www.edb.gov.hk/attachment/en/curriculum-development/kla/ma/curr/CA_2017_e.pdf)
  - Liberal Studies Curriculum and Assessment Guide (Secondary 4 - 6) (with updates in November 2015) Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/C\\_and\\_A\\_guide/201511/LS\\_CAGuide\\_e\\_2015.pdf](https://ls.edb.hkedcity.net/file/C_and_A_guide/201511/LS_CAGuide_e_2015.pdf)
  - Citizenship and Social Development Curriculum and Assessment Guide (Secondary 4 - 6) (2021) Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/C\\_and\\_A\\_guide/202106/CS\\_CAG\\_S4-6\\_Eng\\_2021.pdf](https://ls.edb.hkedcity.net/file/C_and_A_guide/202106/CS_CAG_S4-6_Eng_2021.pdf)
- 4. Curriculum Guides or Curriculum & Assessment Guides for Subjects
  - General Studies Curriculum Guide for Primary School (Primary 1 – Primary 6) (2017) Available on CDI Homepage: <http://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/gs-primary/curriculum-documents.html>
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  - Primary Humanities Curriculum Framework (Final Draft) Available on CDI Homepage: [https://www.edb.gov.hk/attachment/en/curriculum-development/cross-kla-studies/ph-primary/Primary%20Humanities%20Curriculum%20Framework\\_Eng.pdf](https://www.edb.gov.hk/attachment/en/curriculum-development/cross-kla-studies/ph-primary/Primary%20Humanities%20Curriculum%20Framework_Eng.pdf)

- Supplement to the Science Education Key Learning Area Curriculum Guide: Science (S1-3) 2017

Available on CDI Homepage:  
[http://www.edb.gov.hk/attachm ent/en/curriculum- development/kla/science- edu/Science\(S1- 3\)\\_supp\\_e\\_2017.pdf](http://www.edb.gov.hk/attachm ent/en/curriculum- development/kla/science- edu/Science(S1- 3)_supp_e_2017.pdf)
- Various Curriculum Guides or Curriculum & Assessment Guides for Subjects are developed at different levels:

P1–P6  
S1–S3  
S4–S5  
S4–S6

Available for sale at the Government Bookstore:  
<http://www.gov.hk/en/residents/ government/publication/publicat ion/bookstore.htm>.

Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curri culum- development/renewal/guides.ht ml>
- Supplementary Guide to the Chinese Language Curriculum for Non-Chinese Speaking Students 2008

Available on CDI Homepage:  
[https://www.edb.gov.hk/attach ment/tc/curriculum- development/kla/chi- edu/Suppl\\_guide\\_eng.pdf](https://www.edb.gov.hk/attach ment/tc/curriculum- development/kla/chi- edu/Suppl_guide_eng.pdf)
- Syllabus for English Language (Secondary 1 - 5) 1999 [replaced by *Supplement to the English Language Education Key Learning Area Curriculum Guide (Secondary 1 – 3) 2018*]

Available on CDI Homepage:  
<http://www.edb.gov.hk/elesylla bus1999>  
<http://www.edb.gov.hk/elegc>
- The curriculum framework for Applied Learning (Vocational English)

Available on CDI Homepage:  
[https://www.edb.gov.hk/attachmen t/en/curriculum- development/kla/eng- edu/aplvoce/ApL\(VocE\)%20Curri culum%20Framework.pdf](https://www.edb.gov.hk/attachmen t/en/curriculum- development/kla/eng- edu/aplvoce/ApL(VocE)%20Curri culum%20Framework.pdf)
- Supplement to Mathematics Education Key Learning Area Curriculum Guide at different levels

Available on CDI Homepage:  
<http://www.edb.gov.hk/en/curri culum- development/kla/ma/curr/index2 .html>

- Reference Manual for Implementing GE in School - Acceleration Programmes

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/gifted/resources and support/ge\\_resource\\_bank/files/Policy/acceleration/Acceleration\\_Manual.pdf](http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/gifted/resources and support/ge_resource_bank/files/Policy/acceleration/Acceleration_Manual.pdf)
  - Prospectus for Applied Learning

Available on CDI homepage:  
<https://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/applied-learning/ref-and-resources/applied-learning-prospectus/index.html>
  - Consultation on Documents *Learning to Learn - - The Way Forward in Curriculum Development* (November 2000)

Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/cs-curriculum-doc-report/about-cs-curriculum-doc-report/index.html>
  - A Holistic Review of the Hong Kong School Curriculum - Proposed Reforms (1999)

Available on CDI Homepage:  
<http://www.edb.gov.hk/en/curriculum-development/cs-curriculum-doc-report/holistic-review/index.html>
5. Leaflet
- How to help your children reduce the weight of school bags

Distributed to parents through schools and available on CDI Homepage:  
[http://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/primary/materials/Primary\\_School\\_Bag\\_Pamphlet\\_Eng\\_ we b.pdf](http://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/primary/materials/Primary_School_Bag_Pamphlet_Eng_ we b.pdf)
  - Helping children to adapt to their new primary school life (Chinese version only)

Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/tc/curriculum-development/major-level-of-edu/primary/materials/parents\\_ ne w.pdf](https://www.edb.gov.hk/attachme nt/tc/curriculum-development/major-level-of-edu/primary/materials/parents_ ne w.pdf)



- Interface between Primary and Secondary Curricula (Chinese version only)

Available on CDI Homepage:  
[http://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/primary/materials/pri\\_sec\\_curr\\_interface\\_leaflet.pdf](http://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/primary/materials/pri_sec_curr_interface_leaflet.pdf)
  - Young Achievers' Stories (Chinese version only)

Available on EDB's Homepage:  
[https://www.edb.gov.hk/tc/curriculum-development/curriculum-area/gifted/resources\\_and\\_support/others/stories.html](https://www.edb.gov.hk/tc/curriculum-development/curriculum-area/gifted/resources_and_support/others/stories.html)
  - Information Leaflet for Applied Learning

Distributed free to secondary schools, and also available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/applied-learning/ref-and-resources/applied-learning-information-leaflet/index.html>
  - Information Leaflet for Applied Learning Chinese (for non-Chinese speaking students)

Distributed free to secondary schools, and also available on CDI Homepage:  
[http://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/applied-learning/ref-and-resources/ApLC\\_Leaflet.html](http://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/applied-learning/ref-and-resources/ApLC_Leaflet.html)
  - Primary Humanities

Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/tc/curriculum-development/cross-kla-studies/ph-primary/PH\\_leaflet.pdf](https://www.edb.gov.hk/attachme nt/tc/curriculum-development/cross-kla-studies/ph-primary/PH_leaflet.pdf)
6. Posters
- Kindergarten Education Curriculum Aims and Curriculum Framework

Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/KGECCG-Poster\\_En.pdf](https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/KGECCG-Poster_En.pdf)

- “Active Students, Active People” Campaign  
Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/tc/curriculum-development/kla/pe/asap/ASAP\\_poster\\_2021.pdf](https://www.edb.gov.hk/attachme nt/tc/curriculum-development/kla/pe/asap/ASAP_poster_2021.pdf)
  
- 7. Membership
  - Membership of the Curriculum Development Council (CDC), and its subordinating committees  
Available on CDC Homepage:  
<https://cd1.edb.hkedcity.net/cd/dc/en/cdc.html>  
[https://cd1.edb.hkedcity.net/cd/dc/en/Standing\\_Committee.html](https://cd1.edb.hkedcity.net/cd/dc/en/Standing_Committee.html)  
[https://cd1.edb.hkedcity.net/cd/dc/en/kla\\_committees.html](https://cd1.edb.hkedcity.net/cd/dc/en/kla_committees.html)  
[https://cd1.edb.hkedcity.net/cd/dc/en/func\\_committees.html](https://cd1.edb.hkedcity.net/cd/dc/en/func_committees.html)  
[https://cd1.edb.hkedcity.net/cd/dc/en/adhoc\\_committees.html](https://cd1.edb.hkedcity.net/cd/dc/en/adhoc_committees.html)  
[https://cd1.edb.hkedcity.net/cd/dc/en/hkeaa\\_committees.html](https://cd1.edb.hkedcity.net/cd/dc/en/hkeaa_committees.html)  
[https://cd1.edb.hkedcity.net/cd/dc/en/working\\_groups.html](https://cd1.edb.hkedcity.net/cd/dc/en/working_groups.html)
  
- 8. Booklet
  - New Senior Secondary Curriculum Liberal Studies Parents’ Handbook  
Available on CDI Homepage:  
[https://ls.edb.hkedcity.net/file/about/related\\_publications/ls\\_parent\\_handbook\\_eng\\_2014\(original\)version.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/ls_parent_handbook_eng_2014(original)version.pdf)
  
  - Knowing More About Children’s Learning – Parents’ Pamphlet  
Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/ParentPamphlet\\_EN.pdf](https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/ParentPamphlet_EN.pdf)
  
  - Booklet “A Quick Guide to Interface between Kindergarten and Primary Education”  
Available on CDI Homepage:  
[https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/Interface\\_booklet-quick-guide.pdf](https://www.edb.gov.hk/attachme nt/en/curriculum-development/major-level-of-edu/preprimary/Interface_booklet-quick-guide.pdf)

- Booklets on Reading for Parents of Children Aged 0-9

Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/primary/materials/parent-child-reading/index.html>
  - Booklet on “Helping Your Child with English Dictation” (Chinese version only)

Distributed free to parents of Primary 1- 3 students through schools and available on CDI Homepage:  
<http://www.edb.gov.hk/eledictation>
  - Parents’ Guide to Effective English Language Learning 2019 (Chinese/English version)

Distributed free to parents of Primary 1 students through schools and available on CDI Homepage:  
[http://www.edb.gov.hk/PG\\_Eng\\_2019](http://www.edb.gov.hk/PG_Eng_2019)
  - Booklet on “Chinese Language Education of the New Senior Secondary Curriculum” (Chinese version only)

Available on CDI Homepage:  
Chinese Language  
<http://www.edb.gov.hk/tc/curriculum-development/kla/chi-edu/nss-lang.html>  
Chinese Literature  
<http://www.edb.gov.hk/tc/curriculum-development/kla/chi-edu/nss-lit.html>
  - Tips for Purchasing Textbooks 2023

Available on Textbook Information Homepage:  
[https://www.edb.gov.hk/attachme nt/en/curriculum-development/resource-support/textbook-info/leaflet\\_e.pdf](https://www.edb.gov.hk/attachme nt/en/curriculum-development/resource-support/textbook-info/leaflet_e.pdf)
9. Information Folder
- Play-based Learning Exemplar (Chinese Version only)

Available on CDI Homepage:  
<https://www.edb.gov.hk/tc/curriculum-development/major-level-of-edu/preprimary/resources/play-based-curriculum-design.html>
  - Liberal Studies Curriculum Resources Booklet Series: Personal Development and Interpersonal Relationships

Available on CDI Homepage:  
[https://ls.edb.hkedcity.net/file/about/related\\_publications/personal\\_development\\_e1.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/personal_development_e1.pdf)

- Liberal Studies Curriculum Resources Booklet Series: Hong Kong Today  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/about/related\\_publications/hk\\_today\\_e1.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/hk_today_e1.pdf)
  - Liberal Studies Curriculum Resources Booklet Series: Modern China  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/about/related\\_publications/modern\\_china\\_e1.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/modern_china_e1.pdf)
  - Liberal Studies Curriculum Resources Booklet Series: Globalization  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/about/related\\_publications/globalization\\_e2.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/globalization_e2.pdf)
  - Liberal Studies Curriculum Resources Booklet Series: Public Health  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/about/related\\_publications/public\\_health\\_e2.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/public_health_e2.pdf)
  - Liberal Studies Curriculum Resources Booklet Series: Energy Technology and the Environment  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/about/related\\_publications/energy\\_tech\\_e1.pdf](https://ls.edb.hkedcity.net/file/about/related_publications/energy_tech_e1.pdf)
  - Liberal Studies Curriculum and Assessment Resource Package  
Available on CDI Homepage: [https://ls.edb.hkedcity.net/file/C\\_and\\_A\\_guide/ENG\\_CARP.pdf](https://ls.edb.hkedcity.net/file/C_and_A_guide/ENG_CARP.pdf)
10. Teachers' Handbook
- Safety Handbook for General Studies for Primary Schools  
Available on CDI Homepage: <http://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/gs-primary/references-resources.html>
11. Trailers & Educational Multimedia (EMM) Resources
- EDB EMM resources  
Available on EDB EMM websites: <https://emm.edcity.hk>
  - “Joyful and Balanced Development for Young Children Education” Short Film Series  
Available on CDI Homepage: <https://www.edb.gov.hk/en/curriculum-development/major-level-of-edu/preprimary/curriculum-resources.html>
  - Short video on “Kindergarten Exploratory Learning in Nature and Living” (Chinese Version only)  
Available on EDB EMM website: [https://emm.edcity.hk/media/1\\_e\\_ggoys77](https://emm.edcity.hk/media/1_e_ggoys77)

- Young Achievers' Stories  
(Chinese version only) Available on EDB's Homepage:  
[https://www.edb.gov.hk/tc/curriculum-development/curriculum-area/gifted/resources\\_and\\_support/others/stories.html](https://www.edb.gov.hk/tc/curriculum-development/curriculum-area/gifted/resources_and_support/others/stories.html)
- Applied Learning videos Available on CDI Homepage:  
<https://www.edb.gov.hk/en/curriculum-development/cross-kla-studies/applied-learning/ref-and-resources/applied-learning-video/index.html>
- Primary Humanities Promotional Video Available on CDI Homepage:  
<https://www.edb.gov.hk/ph>

## Quality Assurance Division

### Quality Assurance Sections

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|------------------------------|--|---|
| 1. Inspection Annual Reports | Summary of key findings of the External School Review (ESR).   | Available on QA Webpage:<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/insp-annual-reports/index.html">http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/insp-annual-reports/index.html</a>   |
| 2. Reports of Inspection     | Reports of Comprehensive Review and Special Review in the latest five years.                                 | Available on QA Webpage:<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/others/index.html">http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/others/index.html</a>                             |
| 3. Study Reports             | Key findings and recommendations of the Impact Study on the School Development and Accountability Framework. | Available on QA Webpage:<br><a href="http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/expert-advice-report/index.html">http://www.edb.gov.hk/en/sch-admin/sch-quality-assurance/reports/expert-advice-report/index.html</a> |

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| 4. | ESR :<br>Information for<br>Schools  | Provide information on External School Review to schools, including the characteristics and schedule of ESR                                 | Available on QA Webpage:<br><a href="https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-quality- assurance/esr-other- insp/esr/esr info for sch 20230 8_en.pdf">https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-quality- assurance/esr-other- insp/esr/esr info for sch 20230 8_en.pdf</a>                   |
| 5. | Guidelines on the<br>Compilation of<br>School<br>Development<br>Plan, Annual<br>School Plan and<br>School Report | Provide guidelines on the compilation of the various documents to promote school development and accountability through strategic planning. | Available on QA Webpage:<br><a href="https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-quality- assurance/sse/Guidelines_on_the _Compilation_of SDP ASP SR en 2022.pdf">https://www.edb.gov.hk/attachm ent/en/sch-admin/sch-quality- assurance/sse/Guidelines_on_the _Compilation_of SDP ASP SR en 2022.pdf</a> |

### **Indicators Section**

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|----|---|--|--|
| 1. | Performance<br>Indicators for<br>Hong Kong<br>Schools (for<br>Secondary,<br>Primary and<br>Special Schools) | To introduce the key principles and profile of Performance Indicators in the domains of management & organisation, learning & teaching, school ethos & student support and student performance and provide evidence of performance at two levels, namely “excellent” and “acceptable” based on the framework of Performance Indicators.. | Available on EDB’s<br>homepage:<br><a href="https://www.edb.gov.hk/at tachment/en/sch- admin/sch-quality- assurance/performance- indicators/2022_Performa nce%20Indicators_Eng.pd f">https://www.edb.gov.hk/at tachment/en/sch- admin/sch-quality- assurance/performance- indicators/2022_Performa nce%20Indicators_Eng.pd f</a> |
| 2. | Tools and Data<br>for School Self-<br>evaluation (For<br>Secondary,<br>Primary and<br>Special Schools)      | To introduce the evaluation tools and data developed by EDB in support of schools’ self-evaluation work.   | Available on EDB’s<br>homepage:<br><a href="https://www.edb.gov.hk/attach ment/en/sch-admin/sch- quality- assurance/performance- indicators/SSE Tools 2024 E N.pdf">https://www.edb.gov.hk/attach ment/en/sch-admin/sch- quality- assurance/performance- indicators/SSE Tools 2024 E N.pdf</a>                                   |

### **Curriculum Support Division**

- |    |                                   |  |   |
|----|-----------------------------------|--|---|
| 1. | Report on<br>Curriculum<br>Reform | <ul style="list-style-type: none"> <li>• Report on Promotion of STEM Education - Unleashing Potential in Innovation (December 2016)</li> </ul> | Available on CDI Homepage:<br><a href="https://www.edb.gov.hk/attachm ent/en/curriculum- development/renewal/STEM%2 0Education%20Report_Eng.pdf">https://www.edb.gov.hk/attachm ent/en/curriculum- development/renewal/STEM%2 0Education%20Report_Eng.pdf</a> |
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|--|---|---|
| 2. Curriculum Guides for Basic Education, Secondary Education and Key Learning Areas | <ul style="list-style-type: none"> <li>• Science Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017</li> <li>• Technology Education Key Learning Area Curriculum Guide (Primary 1 – Secondary 6) 2017</li> </ul> | <p>Available on CDI Homepage:<br/> <a href="https://www.edb.gov.hk/attachmen t/en/curriculum-development/kla/science-edu/SEKLACG_ENG_2017.pdf">https://www.edb.gov.hk/attachmen t/en/curriculum-development/kla/science-edu/SEKLACG_ENG_2017.pdf</a></p> <p>Available on CDI Homepage:<br/> <a href="http://www.edb.gov.hk/en/curriculum-development/kla/technology-edu/curriculum-doc/index.html">http://www.edb.gov.hk/en/curriculum-development/kla/technology-edu/curriculum-doc/index.html</a></p> |
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**Native-speaking English Teacher Sections**

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|---|---|--|
| 1. Support for the Native-speaking English Teacher (NET) Scheme | <ul style="list-style-type: none"> <li>• Introduction to the NET Scheme</li> <li>• Newsletters</li> </ul>   | <p>Available on the NET Scheme webpage:<br/> <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/intro.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/intro.html</a></p> <p>Available on the NET Scheme webpage:<br/> <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/newsletters.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/newsletters.html</a></p>  |
| 2. Enhanced NET Scheme in Secondary Schools                     | <ul style="list-style-type: none"> <li>• Objectives</li> <li>• Roles and Responsibilities of School Stakeholders</li> <li>• Regional NET Coordinating Team</li> </ul> | <p>Available on the NET Scheme webpage:<br/> <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-objectives.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-objectives.html</a></p> <p>Available on the NET Scheme webpage:<br/> <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-stakeholders-roles-responsibilities.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-stakeholders-roles-responsibilities.html</a></p> <p>Available on the NET Scheme webpage:<br/> <a href="https://www.edb.gov.hk/en/curriculum-development/resource-support/net/rnct.html">https://www.edb.gov.hk/en/curriculum-development/resource-support/net/rnct.html</a></p> |

- School-based Support
  - RNCT School-based Support Brochure
 

Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/RNCT%20School%20based/23-24%20RNCT%20SBS%20Brochure.pdf>
  - Application Form
 

[https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/RNCT%20School%20based/23-24%20SBS%20Services\\_Application%20Form.pdf](https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/RNCT%20School%20based/23-24%20SBS%20Services_Application%20Form.pdf)
  
- Centralised Professional Development
 

Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/Centralised%20Professional%20Development/Overview%20of%20Secondary%20CPDs%202023-24%2020230803.pdf>
  
- Evaluation of the Enhanced NET Scheme (2009)
 

<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/2018-19/Secondary/Evaluation%20of%20the%20ENET%20Scheme%202009.pdf>
  
- Monitoring & Evaluation of the NET Scheme (2001)
 

<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/RNCT%20School%20based/MENETS%201998%20-%202000.pdf>



- Stellar Available on the NET Scheme webpage:  
[https://www.edb.gov.hk/attachment/tc/curriculum-development/resource-support/net/a\\_1108334\\_net%20secondary%20stellar%20leaf\\_op\\_v8.pdf](https://www.edb.gov.hk/attachment/tc/curriculum-development/resource-support/net/a_1108334_net%20secondary%20stellar%20leaf_op_v8.pdf)
  
- Competitions Available on the NET Scheme webpage:
  - Filmit: A New Student Film Competition <http://www.edb.gov.hk/en/curriculum-development/resource-support/net/filmit-index.html>
  
  - Drama Competitions: <http://www.edb.gov.hk/en/curriculum-development/resource-support/net/speak-out-act-up-index.html>
    - Speak Out Act Up
    - Hands on Stage
    - Stories on Stage
    - Shorts on Stage
    - Science on Stage
  
- Deployment Guidelines (2014) Available on the NET Scheme webpage:  
[http://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/Principles%20and%20Guidelines%20for%20ENET%20Deployment\\_140321\\_final.pdf](http://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/Principles%20and%20Guidelines%20for%20ENET%20Deployment_140321_final.pdf)
  
- The ENET Scheme Anniversary Conference 20<sup>th</sup> Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-20th-anniversary-conference.html>
  
- The ENET Scheme Anniversary Conference 10<sup>th</sup> Available on the NET Scheme webpage:  
<http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-10th-anniversary-conference.html>

	<ul style="list-style-type: none"> <li>• Teaching Resources</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-resources.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/enet-resources.html</a></p>
3. NET Scheme in Primary Schools	<ul style="list-style-type: none"> <li>• Objectives</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet-objectives.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet-objectives.html</a></p>
	<ul style="list-style-type: none"> <li>• Roles and Responsibilities of School Stakeholders</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet-stakeholders-roles-responsibilities.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet-stakeholders-roles-responsibilities.html</a></p>
	<ul style="list-style-type: none"> <li>• Advisory Teaching Team</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/att.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/att.html</a></p>
	<ul style="list-style-type: none"> <li>• Centralised Professional Development</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/Centralised%20Professional%20Development/Overview%20of%20Primary%20CPDs%202023-24%2020230811.pdf">https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/Centralised%20Professional%20Development/Overview%20of%20Primary%20CPDs%202023-24%2020230811.pdf</a></p>
	<ul style="list-style-type: none"> <li>• Primary Literacy Programmes</li> </ul>	<p>Available on the NET Scheme webpage:  <a href="http://www.edb.gov.hk/en/curriculum-development/resource-support/net/plpr.html">http://www.edb.gov.hk/en/curriculum-development/resource-support/net/plpr.html</a></p>

- "Story to Stage" Puppetry Competition Available on the NET Scheme webpage:  
<http://www.edb.gov.hk/en/curriculum-development/resource-support/net/storytostage-index.html>
  
- Filmit: A New Student Film Competition <http://www.edb.gov.hk/en/curriculum-development/resource-support/net/filmit-index-primary.html>
  
- Key Messages of the Evaluation of the Primary NET Scheme (2007) Available on the NET Scheme webpage:  
[https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/pnetevaluationkeymsg\\_english.pdf](https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/pnetevaluationkeymsg_english.pdf)
  
- Evaluation of the NET Scheme for Primary Schools in Hong Kong (2004 - 2006) Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/twe04-06.pdf>
  
- School Self-Evaluation of the Native-speaking English Teacher Scheme for Primary Schools Meta-Analysis Report (2006) Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/school%20self-evaluation%20report%20sept%202006.pdf>
  
- Deployment Guidelines (2018) Available on the NET Scheme webpage:  
[https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/2018-19/Primary/NET%20Deployment%20G%20ENG\\_CH%20online%2003.pdf](https://www.edb.gov.hk/attachment/en/curriculum-development/resource-support/net/2018-19/Primary/NET%20Deployment%20G%20ENG_CH%20online%2003.pdf)
  
- The PNET Scheme 15<sup>th</sup> Anniversary Conference Available on the NET Scheme webpage:  
<https://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet15.html>

- The PNET Scheme 10<sup>th</sup> Anniversary Conference  
Available on the NET Scheme webpage:  
<http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet10.html>
- Teaching Resources  
Available on the NET Scheme webpage:  
<http://www.edb.gov.hk/en/curriculum-development/resource-support/net/pnet-resources.html>

### **Gifted Education Section**

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|---|--|
| 1. Syllabuses or Curriculum Guides or Curriculum & Assessment Guides for Subjects | <ul style="list-style-type: none"> <li>• Guidelines on School-based Gifted Development Programmes<br/>Available on EDB's Homepage:<br/><a href="https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/guidelines-on-school-based-gifted-development-programmes/index.html">https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/guidelines-on-school-based-gifted-development-programmes/index.html</a></li> <li>• Hong Kong Chinese Lexical Lists for Primary Learning Supplementary Guide for Special Educational Needs (for students with intellectual disabilities) (2009) (Chinese version only)<br/>Available on CDI Homepage:<br/><a href="https://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/pri1-to-sec3-curriculum/hk%20chinese%20lexical%20list%20for%20primary%20learning_(sen)_2009.pdf">https://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/pri1-to-sec3-curriculum/hk%20chinese%20lexical%20list%20for%20primary%20learning_(sen)_2009.pdf</a></li> </ul> |
| 2. Leaflet  | <ul style="list-style-type: none"> <li>• Gifted Education Bulletin<br/>Available on CDI Homepage:<br/><a href="https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources_and_support/others/bulletin.html">https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources_and_support/others/bulletin.html</a></li> </ul>   |
| 3. Posters  | <ul style="list-style-type: none"> <li>• Professional Development Framework in Gifted Education<br/>Available on EDB's Homepage:<br/><a href="https://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/gifted/resources_and_support/PD/file/New_PD_Framework_EN.jpg">https://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/gifted/resources_and_support/PD/file/New_PD_Framework_EN.jpg</a></li> </ul>  |

- Parenting Tips (Getting to Know Your Gifted Child and Gifted Education in Hong Kong)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/gifted/resources\\_and\\_support/ge\\_resource\\_bank/files/parenting/parenting\\_tips\\_en.pdf](http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/gifted/resources_and_support/ge_resource_bank/files/parenting/parenting_tips_en.pdf)
  
- 4. DVD

  - DVD on Gifted Education in Hong Kong

Available on EDB's Homepage:  
[https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources\\_and\\_support/others/tools\\_and\\_references/booklet.html](https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources_and_support/others/tools_and_references/booklet.html)
  
- 5. Curriculum Resources on Gifted Education

  - Gifted Education Resource

Available on EDB's Homepage:  
[https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources\\_and\\_support/l\\_and\\_t/index.html](https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/resources_and_support/l_and_t/index.html)

### **Special Educational Needs Section**

- 1. Curriculum and Assessment Guide for Senior Secondary Education

  - Supplementary Guide to the Chinese Language Curriculum and Assessment Guide for Students with Intellectual Disabilities (Secondary 4-6) (2009)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS\\_CHIN\\_CA\\_Guide\\_2009.pdf](http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS_CHIN_CA_Guide_2009.pdf)
  
  - Supplementary Guide to the Mathematics Curriculum and Assessment Guide for Students with Intellectual Disabilities (Secondary 4-6) (2009)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS\\_MATH\\_CA\\_Guide\\_2009.pdf](http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS_MATH_CA_Guide_2009.pdf)
  
  - Supplementary Guide to the Liberal Studies/Independent Living Curriculum and Assessment Guide for Students with Intellectual Disabilities (Secondary 4-6) (2009)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS\\_LSIL\\_CA\\_Guide\\_2009.pdf](http://www.edb.gov.hk/attachment/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS_LSIL_CA_Guide_2009.pdf)

- Supplementary Guide to the Physical Education Curriculum and Assessment Guide for Students with Intellectual Disabilities (Secondary 4-6) (2009)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS\\_PE\\_CA\\_Guide\\_2009.pdf](http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS_PE_CA_Guide_2009.pdf)
- Supplementary Guide to the Visual Arts Curriculum and Assessment Guide for Students with Intellectual Disabilities (Secondary 4-6) (2009)

Available on EDB's Homepage:  
[http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS\\_VA\\_CA\\_Guide\\_2009.pdf](http://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/ssc/NSS_VA_CA_Guide_2009.pdf)
- 2. Syllabuses or Curriculum Guides or Curriculum & Assessment Guides for Subjects

  - Hong Kong Chinese Lexical Lists for Primary Learning (SEN) (2009) (Chinese version only)

Available on EDB's Homepage:  
[https://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/pri1-to-sec3-curriculum/hk%20chinese%20lexical%20list%20for%20primary%20learning\\_\(sen\)\\_2009.pdf](https://www.edb.gov.hk/attachm ent/tc/curriculum-development/major-level-of-edu/special-educational-needs/pri1-to-sec3-curriculum/hk%20chinese%20lexical%20list%20for%20primary%20learning_(sen)_2009.pdf)
- 3. Leaflet

  - Pamphlet of "New Senior Secondary Curriculum (Special Educational Needs) - New Senior Secondary Curriculum and Assessment for Special Schools" (2009)

Available on EDB's Homepage:  
[https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/special-educational-needs/ssc/edb\\_cdi\\_sen\\_nss\\_pamp hlet\\_e.pdf](https://www.edb.gov.hk/attachm ent/en/curriculum-development/major-level-of-edu/special-educational-needs/ssc/edb_cdi_sen_nss_pamp hlet_e.pdf)

## **Corporate Services Branch**

### **Administration Division**

#### **Staff Relations and Administration Support Section**

1. Environmental Report

To outline the policies and management measures of EDB with respect to environmental issues, our performance in the past year and our direction for the coming year.

Available on EDB's homepage:  
<http://www.edb.gov.hk/en/about-edb/publications-stat/environmental-report/index.html>

## Information Technology Management Division

### Systems and Information Management Section

- |   |  |  |
|---|--|--|
| 1. Reference Materials<br>(for CloudSAMS<br>School Users) | CloudSAMS documents, including<br>user manual and training materials | Available on the Central<br>Document Repository (CDR)<br>homepage of CloudSAMS:<br><a href="https://cdrcloudsams.edb.gov.hk/">https://cdrcloudsams.edb.gov.hk/</a>   |
| 2. Information<br>(for Schools)                           | Data Collection Year Planner   | Available on the following<br>webpage of EDB:<br><a href="https://applications.edb.gov.hk/YearPlanner/yearPlanner.aspx?&amp;langno=1">https://applications.edb.gov.hk/YearPlanner/yearPlanner.aspx?&amp;langno=1</a> |

*Last updated: October 2024*